

SCRUTINY BOARD

Wednesday, 8th September, 2010

10.00 am

Darent Room, Sessions House, County Hall, Maidstone





AGENDA

SCRUTINY BOARD

Wednesday, 8 September 2010 at 10.00 am Ask for: **Paul Wickenden**
Darent Room, Sessions House, County Hall, Maidstone Telephone **(01622) 694486**

Tea/Coffee will be available 15 minutes before the meeting

Membership (10)

Conservative (9): Mr E E C Hotson (Chairman), Mr P W A Lake (Vice-Chairman),
Mrs A D Allen, Mr C J Capon, Mr M C Dance, Mr C Hibberd,
Mr G A Horne MBE, Mrs E M Tweed and Mr K Smith

Liberal Democrat (1): Mrs T Dean

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UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

Item No

- 1 Substitutes
- 2 Declaration of Interests by Members in items on the Agenda for this meeting
- 3 Minutes - 15 July 2010 (Pages 1 - 10)
- 4 Equalities Strategy (Pages 11 - 86)
- 5 Future Items for Policy Overview and Scrutiny Committees (POSC's) and Health Overview and Scrutiny Committee (HOSC) (Pages 87 - 108)
- 6 Select Committee update (Pages 109 - 112)
- 7 Sharing of good practice

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services and Local Leadership
(01622) 694002

Tuesday, 31 August 2010

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

KENT COUNTY COUNCIL

SCRUTINY BOARD

MINUTES of a meeting of the Scrutiny Board held in the Darent Room, Sessions House, County Hall, Maidstone on Thursday, 15 July 2010.

PRESENT: Mr E E C Hotson (Chairman), Mr P W A Lake (Vice-Chairman), Mrs A D Allen, Mr C J Capon, Mr M C Dance, Mrs T Dean, Mr C Hibberd, Mr G A Horne MBE, Mrs E M Tweed and Mr K Smith

ALSO PRESENT: Mrs S V Hohler and Mr A J King, MBE

IN ATTENDANCE: Mr M Chrysostomou (Media And Operations Manager), Ms D Fitch (Assistant Democratic Services Manager (Policy Overview)), Mr C Jones (Area Education Officer - Maidstone and Tonbridge.& Malling), Mr P D Wickenden (Overview, Scrutiny and Localism Manager) and Mr A Wood (Head of Financial Management)

UNRESTRICTED ITEMS

20. Minutes - 21 May 2010

(Item 3)

RESOLVED that the minutes of the meeting held on 21 May 2010 are correctly recorded and they be signed as a correct record.

21. Dates of meetings - 2011

(Item 4)

RESOLVED that the Board noted the dates of its meetings for 2011 as follows:-

Tuesday, 1 February 2011
Thursday, 10 March 2011
Wednesday, 27 April 2011
Thursday, 26 May 2011
Thursday, 23 June 2011
Wednesday, 13 July 2011
Wednesday, 28 September 2011
Wednesday, 2 November 2011
Thursday, 1 December 2011

It was noted that all meetings will start at 10.00am and may go on into the afternoon.

22. Kings Hill Schools expansion

(Item 5)

(Mrs S Hohler and Mr C Jones were present for this item)

(1) Mrs Hohler explained that there was an unexpected pressure on primary school places in the Kings Hill area in 2010. It had been anticipated that schools on Kings Hill might not be able to meet demand for places by 2011 and Mr Jones held a meeting with the affected Headteachers in autumn 2009 to make this clear. It was thought at that time that it would just be possible to cope with 2010 admissions while plans were put in place for the future. There was a discussion on options which included putting an additional class or part of a class at the Discovery School, or directing additional children to Wateringbury School or siting a mobile classroom at West Malling school.

(2) Subsequently talks were held with the Liberty Group (the developers of Kings Hill) and an agreement reached in principle that an empty class room at the Discovery School could be used. The Headteacher of the Discovery School agreed that she would be happy to admit an additional form of entry in the future if need arose. After the cut off period for admission at the end of March 2010, Mr Long (local Member), Mrs Hohler, Mr Jones and the Headteacher of Discovery School received a number of emails from parents about the pressure on places at Kings Hill, and their inability to access a place at their local schools. It was understood that 11 Kings Hill children had been allocated Wateringbury Primary School plus 3 at West Malling and 3 at St James the Great school. Mrs Hohler had also heard from parents of children at Wateringbury Primary School that they did not want the school to be under pressure in future years from sibling links due to the allocation of places to children from Kings Hill.

(3) At the end of the spring term, Mr Jones met with the Headteacher, Mr Long and a governor of Discovery School and following this meeting 27 children from Kings Hill were found not to have been allocated a place at a Kings Hill Primary School. During the Easter holidays, it became difficult to contact some Headteachers who were on vacation, in fact a number of them were delayed in returning from abroad due to the Icelandic volcanic ash situation. Mr Jones managed to contact the Headteacher of the Discovery School who was in France and she agreed to admit an additional class. The Headteacher of Wateringbury Primary School was in agreement with this, while the Headteachers of West Malling Primary School and St James the Great were not happy with this arrangement. The former in particular was concerned about the impact which it might have on his school's September 2010 admissions. There were two other affected schools whose headteachers could not be contacted.

4) On 19 May Mr Jones met with the Chairman of Governors and Headteacher of West Malling School to discuss their concerns about the decision to admit additional pupils to Discovery School.

(5) Mrs Hohler stated that the decision to add an additional class to the Discovery School was an officer decision with the Cabinet Member and Leader being kept informed. This had been the result of a pragmatic approach given there was likely to be sibling pressures for the other schools in the future and that there was longer term planning for the Kings Hill site.

(6) Mr Jones explained that it was a decision for the local Authority to determine that a school may admit above its Published Admission Number (PAN) which is the decision that was reached in this case.

(7) Mrs Dean stated that she had concerns with this decision, the first was the decision itself and how it was made and the second was that it exemplified the problem that local Members had in scrutinising decisions.

(8) Mrs Dean clarified that she was not suggesting that the authority had been in breach of the Code for doing what was necessary to expand the school but the outcome was unsatisfactory for the Primary Schools in her area. She stated that obtaining information on how the decision had been taken had been difficult and that if the information given today had been made available on 8 May the need to come to this Board may have been avoided. She had not known that there were 27 children from Kings Hill who had not been allocated a place at a Kings Hill School and that the intention was to create the additional class for one year only. As this was an ongoing pressure, she asked what the long term plans were for dealing with this. She stated that she had been of the view for sometime that there was a need for a third school on Kings Hill, however she accepted that there was not a site for it.

(9) Mrs Dean raised the point that she, as the local Member for West Malling and East Malling schools, which were affected by the decision, had not been informed. She was informed of the situation on 8 May 2010 by a local resident. She referred to the Constitution which clearly stated that officers must consult the relevant local Member(s) on any matter that specifically affected their division. It had always been the policy of the County Council to allocate children places in schools with vacancies, if they were not able to be allocated their preferred school. This year there had been a change to this policy which had put East Malling School in difficulties. The Headteacher of East Malling School had received a phoned call during the Easter Holidays informing her of what was going to happen, but until that point she had not been consulted.

(10) Mrs Hohler stated that since she had become a Cabinet Member she had ensured that Children, Families and Education directorate involved Local Members. As far she was aware the Local Member in this case was Mr Long. There was a policy of supporting local schools and the parents of pupils at Watringbury School were content with its current size. A decision was taken by officers to deal with the situation this year. At independent education admission appeals for secondary schools appeals were allowed which increased admission numbers over the PAN for schools on a number of occasions. She expressed the view that a radical overhaul of the admissions policy was needed as the current situation made it difficult for schools to forward plan. In relation to Kings Hill the Local Member for that area was consulted and places offered. This happened quickly and the parents were grateful. She believed that the decision was a good one and thanked Mr Jones.

(11) Mr Jones stated that he was the Education officer for the area and he accepted that he should have informed Mrs Dean and apologised for not doing so.

(12) He explained that this was not a one year problem, however the extent of the problem this year was unexpected and he had made a decision that it needed to be addressed. In the autumn of 2009 he believed that the situation would be tight but

thought that there would be 4 spare places. In the event 17 pupils were understood to have been allocated other schools at the end of the spring term. He referred to emails received by Mr Long, the local Member and the Headteacher. Some parents had submitted their applications using their road name and this had not identified them as being on Kings Hill, therefore in the Easter Holidays it had become apparent that there were 27 pupils who were not allocated a Kings Hill School. The reasons for the unexpectedly large number of pupils seeking places were uncertain but one contributory factor may have been the economic situation leading fewer parents to send their children to independent schools. There was need for a contingency arrangement for 2010 and potentially 2011 whilst actions were taken to secure greater primary school provision on Kings Hill for the future. A site for a third school at Kings Hill had been identified but it might not be the best solution. In relation to the Headteacher of East Malling School, Mr Jones stated that he understood that she had anticipated that parents from Kings Hill who had been allocated a place at her school would probably find another school and when he informed her of the decision she did not appear exercised.

(13) Mr Horne stated that this situation existed in other areas and in the case of places at secondary school the pressure was greater. He referred to situations where secondary school Headteachers indicated that they could take a whole additional class to relieve pressures which called in to question how Headteachers could defend the published admission numbers on appeal. He was not sure that some Headteachers believed in the PAN numbers.

(14) Mrs Hohler agreed with Mr Horne in relation to the situation in secondary admissions. There was a view that Government should do something about statutory appeals, it was important that children were allocated the school that was suitable for them.

(15) Mr Dance emphasised the importance of taking into account the statutory requirement limiting primary school classes to 30 pupils only. He agreed that Mr Jones had made the right decision.

(16) Mr Tweed believed that officers had done the honourable thing and had acted with integrity, but that there were lessons to be learned about consulting widely with all local Members.

(17) In relation to a concern raised about consistency between East and West Kent, Mr Jones explained that Area Education Officers worked as a team across the county to try to achieve consistency. Clearly difficult situations arise in different parts of the county and due to different circumstances it was not always possible to apply the same solution across the board.

(18) Mr Lake asked if it was possible to have one extra class for one year only without creating on going problems. Mrs Hohler explained that one reason why it was important that the decision was taken quickly was to enable the Discovery School to recruit additional staff for September 2010. She hoped that other local primary schools took it as a wake up call and showed parents how good their schools were.

(19) In relation to a site for a third school at Kings Hill, Mrs Dean suggested that as Admissions were becoming more of a challenge, one of the CFE POSC's should look

at identifying areas across the county where capacity in school was a problem, this was not just a Kings Hill problem.

(20) Mrs Dean stated that she understood the urgency of the decision as St James the Great school had to decide whether to make a member of staff redundant depending on the outcome.

(21) In relation to the process, Mrs Dean expressed concern about the length of time taken to get clarity around whether this had been an officer or Cabinet Member decision, and the effect that this had on the scrutiny process. It was also important for there to be more clarity around what is a key decision and which decisions should appear in the Forward Plan of Key Decisions. If this decision had been identified as a Key Decision and that process followed there would not have been a need to call it into Scrutiny.

(22) In response Mrs Hohler stated that she did not accept that it had taken an unacceptable length of time to obtain clarity around who took the decision.

(23) Mr Hotson summed up and stated that it would appear that this decision had been properly dealt with as an Officer decision. The Officer had apologised for not consulting all the local members involved and lessons would be learned from this. It had been suggested that the CFE POSC's may wish to have an item on future agendas on admissions policy. There seems to have been general agreement that this was a special case where it was necessary to take action as a matter of urgency and all that could be done was done for the benefit of the children and parents. He supported Mrs Dean regarding the need for officers to inform all affected local members, it was not the responsibility of the schools Head Teachers to keep local members informed.

(24) RESOLVED that a item be placed on the agenda for one of the CFE POSC's to consider the primary school admission problems across the county with particular emphasis on areas that were particularly problematic.

23. The Overview and Scrutiny Functions Relationship with the Press and Media

(Item 6)

(1) Mr King introduced this discussion report. He stated that it was clear that the whole process of overview and scrutiny was evolving rapidly and would continue to do so for some time to come and that it was also part of the localism agenda.

(2) Mr Chrysostomou emphasised that this was a discussion paper and Members views were sought on how to go forward and make the public more aware of scrutiny. He stated that it was the big local issues that excited people and that not everything that the county council did was of interest. It was important to look at how we engage the public, the public should also have the opportunity to put forward subjects as part of the localism agenda

(3) Members emphasised the importance of there being greater clarity for the public around which tier of local government was responsible for services. The way in

which “local boards” and other pilot models of community engagement could be used to bring together the separate tiers of local government at a local level to engage with the public and address issues of local concern was highlighted.

(4) Mr Smith emphasised the need to make Overview and Scrutiny meetings exciting and of interest to the public. He gave the example of the last meeting of the Learning and Development POSC where beforehand he had sought advice from Mr Chrysostomou as to what elements of the meeting would be of interest to the press and public and how best to translate the story.

(5) Mrs Tweed stated that the public only took an interest in the work of local government when it directly affected them. More use should be made of the press to publicise that it was possible for the public to “let the County Council know how you feel and to ask for an item to be placed on the agenda for an POSC Committee”.

(6) Mr Wickenden stated that the main area of Overview and Scrutiny which got interest and engagement were Select Committees, which had a protocol for engaging with the press approved by the County Council. There was a tendency for others to take the credit for the work of Overview and Scrutiny. There was the lack of a link between Overview and Scrutiny and the press and media. There needed to be engagement with corporate communications as part of the agenda setting process so that potential areas of interest for the media could be highlighted at an early stage and the best way of engaging with the press and media established. In future there would be more scrutiny at a local level which would have a community focus and should generate public and press interest.

(7) Mr Hibberd expressed the view that in order to have more public interest meetings of POSC’s could be held in the evenings rather than during the day. He stated that an officer from Corporate Communications attended the agenda meetings for Environment, Highways and Waste POSC and was able to suggest which items would be of public interest.

(8) Mr Chrysostomou referred to the need to take scrutiny to the media to ensure that editors had an understanding of overview and scrutiny. Therefore there was an education issue for the media as well as the public.

(9) Mr Horne referred to the letters page of the local press which was a good indication of the public’s views in the local area. As the local press were under pressure there was a need to look at other ways of engaging with the public such as Twitter. Health Overview and Scrutiny Committee tended to get attention from the media. It was important that if items were to be of interest to the media and public Members must not be frightened of controversy and of issues that were holding them to account.

(10) A couple of Members expressed the view that there should be an item on each agenda to enable the public to ask questions, or the public could be asked to send in questions to be asked at the meeting. Mrs Allen referred to Dartford Borough Council where the Leader and Cabinet had a public question time once a year. Similar events were held by Maidstone Borough Council.

(11) In response to a question Mr Chrysostomou stated that although he had not consulted the local media before he prepared the discussion report, it was intended that the Board should have a discussion with the local media at a future meeting.

(12) Mrs Dean stated that the press and public only tended to come along to meetings when they were controversial, this was not something to be frightened of, she expressed the view that officers did not see scrutiny as an opportunity to explain and involve. She referred to the difficulty of getting officers from certain areas of the authority to attend local meetings. Although Cabinet Scrutiny considered key issues and had a good quality of debate she was not aware of anyone from Corporate Communications attending their meeting. It was important that KCC's press office engaged with Overview and Scrutiny. She referred to the pro-forma used by Corporate Communications to advise the press of a Cabinet Scrutiny Committee and felt that this could be improved to make it more engaging. At the next meeting of the Cabinet Scrutiny Committee they were considering a decision relating to Community Wardens but Corporate Communications did not seem to be promoting the story. She stated that the public did not want to be told about issues once the decision was made but before when their views could make a difference. She referred to the last meeting of the Board where it was noted that there would be no further work at the present time to establish a facility for questions and texts from the public to be feed directly into Overview and Scrutiny meetings.

(13) Mr Christie stated that it was important that the public believed that their involvement might make a difference. As Kent was geographically such a large county it was unrealistic to expect people to travel to a central point to listen to a meeting, if we want the public to be involved in scrutiny we need to take the meetings to them.

(14) The importance of encouraging the press to pick up on the positive aspects of stories rather than the negative.

(15) RESOLVED that

(a) the Public relations protocols for Select Committees be expanded to include the work of Overview and Scrutiny suite Committees and brought back to the Board for endorsement before it was submitted to the County Council, via Selection and Member Services Committee, for approval.

(b) editors from the local press be invited to meet with Members of the Board and give their views on the best way for Overview and Scrutiny to engage with the press.

24. Feedback from Policy Overview and Scrutiny Committees (POSC's) on arrangements to contribute to the development of the budget.

(Item 7)

(1) The Board received a report on the outcomes to date of the consideration by the Policy Overview and Scrutiny Committees (POSC's) of the request to formulate their arrangements to contribute to the development of the Budget. Verbal updates were given for the POSC which had not met before the agenda for this meeting was published.

(2) Mrs Tweed informed the Board that the Communities POSC were having an IMG (Informal Member Group) meeting on 29 July 2010 at 2.00pm. This meeting would discuss the ground rules and what was known so far in preparation for a further meeting in early September 2010.

(3) Mr Dance reported that the Regeneration and Economic Development POSC had decided that as they only had a very small budget and a lot of their grants were under review it was too early to form an IMG. It had been agreed that the Chairman and Vice-Chairman would be kept up to date at agenda meetings and if necessary an IMG would be formed at the appropriate time.

(4) Mr Hotson informed the Board that the IMG for Corporate POSC would be held on 12 August 2010. Mr Kit Smith stated that the IMG for the three Children, Families and Education (CFE) POSC's would be held on 30 July 2010. In response to a request from Mr Christie it was agreed that the Labour Group would be welcome to send a Member to the IMG for the CFE POSC.

(5) In response to a question on how public the information from the IMG's would be, the Chairman stated that as happened last year he would expect there to be feedback to the open POSC meeting.

(6) Mr Wood stated that although they knew the scale of the financial problem they did not have the details at this time, however it was important for the IMGs to start looking at the situation in their areas. The process needed to be started as soon as possible and to have a long lead in time in order to build an understanding of the impact. He referred to the training session that he would be facilitating that afternoon which would attempt to give Members an idea of the scale of the problem and how they could make a contribution. He confirmed that all heads of finance had undertaken to be at the first meeting of their IMG's and it was important to also have policy officers along to support the Members.

(7) Mr Lake stated that although the IMG for the Adult Social Services POSC was due to meet in September in light of the update from Mr Wood he would now be bringing that meeting forward.

RESOLVED that the progress made to establish IMGs to assist with the development of the budget be noted.

25. Member Information

(Item 8)

(1) Mr King introduced a report on the work of the Member Information Member Officer Group (MIMOG). He commended the good job done by Ms Sage and Mr Thomas, the officers supporting the group, and informed the Board that Dr Walsh was now leading on this and his final report was due on 12 September 2010.

(2) RESOLVED that the progress in implementing the recommendations of the IMG: Member Information endorsed by the County Council in December 2008 be noted.

26. Feedback Mechanisms for the recommendations arising from the Policy Overview and Scrutiny Committees

(Item 9)

(1) Mr King introduced a report which set out an option for a feedback mechanism from the Overview and Scrutiny Committees to Cabinet. He encouraged POSC Chairman to ensure that their Committees exercised their right to make recommendations, when they considered it appropriate, to Cabinet or Cabinet Member rather than just noting the position. He believed that this feedback mechanism would strengthen the relationship between Executive and non-executive Members.

(2) Mrs Dean welcomed the proposal as a way of helping POSC 's to focus on outcomes. She emphasised the importance of ensuring that Cabinet responded appropriately. Mr King assured Members that they would get a response from Cabinet to their recommendations.

RESOLVED that the feedback of outcomes from Cabinet Scrutiny Committee to Cabinet be expanded to include feedback from Policy Overview and Scrutiny Committees.

27. Sharing of good practise

(Item 10)

(1) Mr Kit Smith suggested that there should be a standing item to this Board to update them on the work of the Select Committees.

(2) Mr Smith informed the Board that he had submitted an assessment form setting out a proposal for him to act as a Rapporteur. Mr Wickenden reminded Members that at their last meeting they had considered a report on the process for the Rapporteur scheme and a draft assessment form for proposals and had Members had made a number of suggestions. This was in the process of going to Cabinet Members and Chief Officers Group for their feedback. Therefore it would be premature to consider a Rapporteur proposal.

(3) Mrs Tweed raised the matter of the number of POSC in a year and especially the July cycle when her POSC had been poorly attended. Mr Hotson agreed to speak with her about this outside of the meeting.

(4) Mr Horne emphasised the importance of reminding Members that their meetings are being webcast and that they should take care about how they refer to individuals.

(5) Mrs Allen referred to the challenge that she was having to get health related items on the agenda for her POSC. The Chairman and Overview, Scrutiny and Localism Manager were supporting her with this.

(6) Mr Wickenden referred to the issue of the officer culture and the importance of raising the profile of Overview and scrutiny in order to get full engagement.

(7) RESOLVED that the comments be noted.

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By: Oliver Mills, Managing Director, Kent Adult Social Services

To: Scrutiny Board, 08 September 2010

Subject: KCC Equality Strategy for consideration

Summary: This paper seeks the views of the Scrutiny Board on the draft KCC Equality Strategy 2010-2013, along with the accompanying single equality scheme and action plan.

Introduction

- 1.0 The Equality Strategy 2010-2013 replaces a time expired document and embraces new requirements under the Equality Act. It has been developed as a result of consultation with community groups and organisations around the county and in conjunction with the Directorate Equality Lead officers and the Staff Groups. The revised version of the Equality Strategy is being recommended for adoption by KCC, subject to any necessary refinements. It is envisaged that the action plan will be refreshed regularly.
- 1.1 The Equality Act 2010 may require KCC to produce equality schemes covering all protected characteristics i.e. age, religion and belief, sexual orientation and gender reassignment in addition to our current duties to produce them for race, disability and gender. The revised scheme incorporates these in order to ensure that our approach to equality is consistent and integrated across the organisation, and that we are prepared for the changes that will occur as the act comes into force in phases from October 2010.
- 1.2 In order to comply with current equalities legislation there is an urgent need to publish an updated strategy (the obligatory equality schemes and action plans are included).

Key Issues

- 2.0 Members should be aware that:
 - a. The Government Equalities Office (GEO) is now formally consulting on the single public sector Equality Duty. That duty will replace the three existing duties (Gender, Race and Disability) on 1st April 2011. The consultation document proposes a far more streamlined approach to Equalities than has previously been the case. This approach is based on measuring outcomes and using public transparency as the method of monitoring, evaluation and scrutiny.
 - b. Customer Impact Assessments should be carried out before every major policy, procedure or practice is put in place. Legal challenges have been brought against three English councils recently on this issue. The Government is currently facing criticism and potential lawsuits for failing to evidence these ahead of spending cuts.

Next Steps

- 3.1 Subject to Scrutiny Board views, formal approval of the Equality Strategy is being sought throughout KCC Cabinet in October 2010. Action Plans to deliver the Single Equality Scheme are to be embedded in the business planning process, reviewed and refreshed on an annual basis.
- 3.2 It is recommended that performance monitoring against the Scheme be part of business plan half and full year reporting.

Recommendation

The Scrutiny Board is asked to commend the revised Equality Strategy to Cabinet, allowing for further necessary refinements or to recommend changes which the Board feel are necessary.

Emkay Magba-Kamara, Improvement and Engagement Officer, 01622 221185

Emkay.Magba-Kamara@Kent.gov.uk

Background documents – The KCC Equality Strategy 2010-2013



Kent County Council

Equality Strategy

2010 – 2013

This document is available in a range of formats and can be explained in other languages. To ask for an alternative version, please contact:

Kent County Council Improvement and Engagement Team

Tel: 01622 221163

Minicom: 08458 247 905

Email: diversityinfo@kent.gov.uk

write to: Improvement and Engagement Team, Kent County Council, Room 1.15, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

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Executive Summary

As a major employer, purchaser, and provider of services KCC is committed to:

- promoting equality and cohesion in Kent
- valuing diversity and combating unfair treatment and to creating a place noted for its safety
- championing openness and community spirit.
- advancing equality of opportunity;
- fostering good community relations;
- eliminating unlawful discrimination in service delivery, procurement and employment

We members and officers of KCC firmly believe that everyone who lives or works in the County should be able to fulfil their potential and deliver solutions for themselves, regardless of social circumstance or background, gender, gender identity, race, disability, sexual orientation, age, or religion or belief.

Equality of opportunity and freedom from discrimination is a fundamental right, which we will promote by exercising leadership and commitment.

We believe we will achieve this through our roles as:

- Community leader;
- Service provider;
- Procurer of goods and services;
- Employer;

The principles of understanding and respect for others are central to what we believe.

Our objectives for effective partnership with the community are:

- advancing equality of opportunity;
- promoting positive attitudes towards different groups and good relations between them,
- celebrating and respecting the variety of lifestyles, cultures and religions in Kent;
- encouraging access to, and participation in community and civic life;

- working with partner organisations to improve the quality of life for everyone in Kent, and to eliminate unlawful discrimination and harassment;
- listening and responding to the views of our communities through public consultation and participation

Our objectives for responsive and accessible services are:

- To provide services which are accessible to all people within the community, based on their needs and choices
- To provide clear, meaningful information about council services in ways that are accessible to all and meet diverse needs
- To work with partners in consulting and communicating with all sections of the community including in formats suitable for those with sensory impairments on service needs and provision
- To monitor take-up and evaluate services including using trends from the Complaints Procedure, to ensure they do not discriminate or exclude.
- We aim to measure our achievement in providing responsive and accessible services by reaching and maintaining 'Excellent' status, the highest level of the Equality Framework for Local Government (EFLG).

Our objectives for equal and appropriate treatment in employment are:

- To aim to employ a workforce that reflects the diverse community of Kent
- To provide fair access to learning and development opportunities, encourage and support staff in fulfilling their potential
- To provide a safe and accessible working environment that values and respects the identity and culture of each individual and that is free from discrimination, harassment and victimisation
- To involve and communicate effectively with members of staff and staff groups
- To provide fair and transparent pay and reward systems.

Our objectives for fair and inclusive procurement are:

- To ensure good procurement practice is shared and adopted across KCC.
- To provide training for all staff involved in procurement to ensure understanding of, and compliance with corporate Procurement and Equality Strategies.
- To devise and implement methods of assessing potential new contractors' performance on equality and diversity in their previous operations and activities.
- To take clear and consistent measures in all service units to ensure non-compliance with the Council's policy will lead to cessation of trading or contract termination

We will achieve these objectives by:

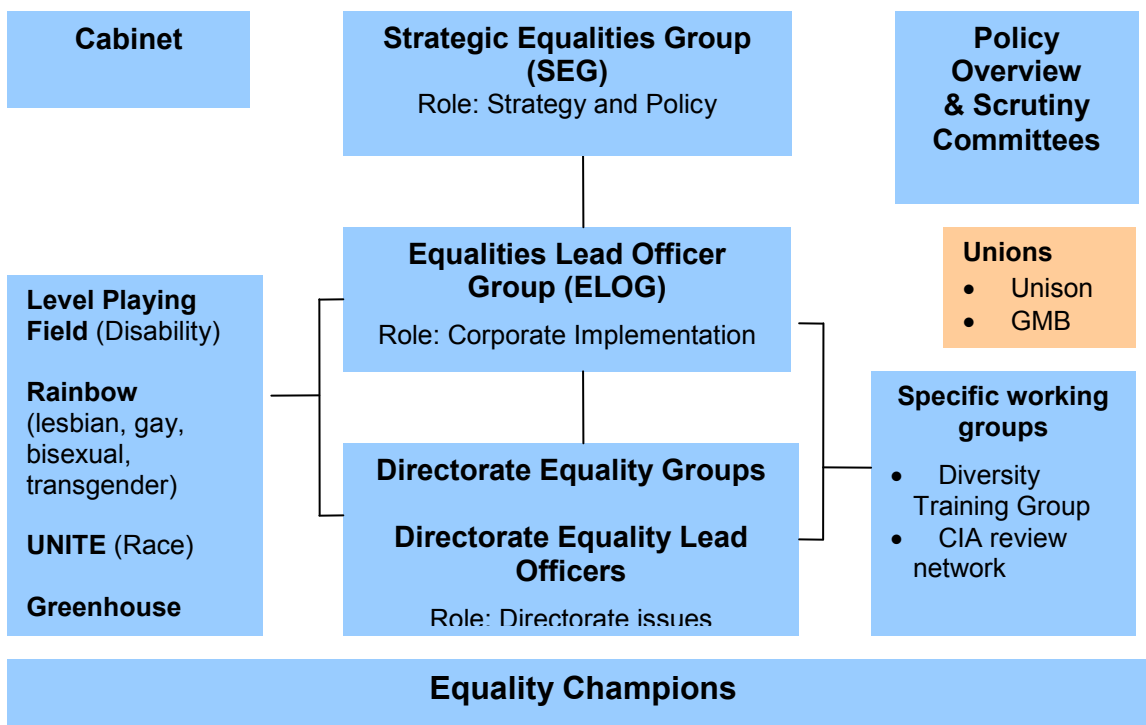
- Building diversity considerations into our business and people-management processes, including business, resource planning and policy development, consulting with all sectors of the community, ensuring attention is given to groups whose views may have been under-represented in the past.
- Not tolerating inappropriate or offensive language or behaviour towards staff or service users.
- Providing flexible services and employment practices that respond to the needs of all sections of the community.
- Providing training and development opportunities. Staff are expected to be equipped with the appropriate awareness, knowledge and skills to respond positively to the range of diversity needs as identified in this policy.
- Ensuring our services, employment opportunities, and communication are physically, practically and culturally accessible.
- Identifying and promoting good practice, and challenging practices that may lead to discrimination.
- Monitoring the impact of our policies and taking appropriate action to address any discriminatory practice.
- Actively supporting diversity staff groups.
- Implementing and monitoring recruitment and retention processes which are non-discriminatory and which increase accessibility of employment opportunities from all groups in the community.
- Enforcing our staff disciplinary procedure when considered necessary.

Responsibilities and Structure of Equality in KCC

- The Cabinet has collective Member responsibility to provide a constructive framework to ensure that this policy is successfully applied across all KCC services and within the organisation as an employer. A Cabinet Member holds the Portfolio for Equality and Diversity.
- The Corporate Management Team (CMT) is responsible for implementing the policy within their directorates and has a corporate responsibility for council-wide activity.
- The Strategic Equalities Group (SEG) consists of cross-party Members and senior lead officers from every directorate. It promotes and leads our diversity and equality values and objectives.
- The Equalities Lead Officer Group (ELOG), consists of directorate lead officers, staff group representatives and diversity specialists. It agrees actions to meet our equality objectives and monitors service and employment equality action plans.
- Our Directorate Equality and Diversity groups each produce annual action plans, which set out how they will meet KCC's objectives.

- Our equality champions promote KCC’s equality values and objectives throughout the council and with external agencies and partners.
- Managers have specific responsibilities for communicating the importance of, and implementing, our Equality and Diversity policy. They are expected to take positive measures to address inequality and to promote equality of opportunity for all, and to take action to ensure that staff reach their full potential. Managers will treat all staff fairly, with respect and dignity, and investigate all incidents of discrimination or harassment.
- While managers have specific accountabilities, equality is also the responsibility of each and every employee. All members of staff are personally responsible for observing and conforming to our equality policy.
- All those providing goods and services on behalf of the Council are expected to share our commitment. The Council will monitor its activity to make sure this happens and take decisive action against those found to be in breach of our equality and diversity policy.

The Equality and Diversity Structure in KCC



1. Introduction

This Equality Strategy sets out how KCC promotes equality and tackles unfair discrimination in Kent. It incorporates our single equality scheme, which describes our plans in relation to disability, gender, gender identity, race, age, sexual orientation and religion and belief.

We have produced our strategy in response to the Equality Act 2010 around the priority areas identified in the EFLG. It underpins other key plans and strategies, including those listed under section 9 of this report.

What we've achieved so far

KCC has already achieved Level 3 of the Equality Standard for Local Government. Our goal is to achieve the highest rating within the new national framework, known as the Equality Framework for Local Government (EFLG).

To achieve Level 3 we sought and acted upon the views of those who live, work for and visit Kent. We have learnt from reviews of services and examined information from inspections on our key performance measurements so that we know what we are doing well and where we need to improve. During this process, we have engaged and consulted with representative groups from within the county.

Where we're aiming next

The EFLG is the new benchmark for good practice for Local Authorities and has been adopted as the overarching approach by KCC. It takes into account the changing role of local authorities and is related to other performance frameworks such as the Customer Service Excellence standards. It focuses on being simplified, proportional and relevant and also provides a common performance framework for compliance with our legal duties.

Our target is to become an 'Excellent' authority under this new framework. To achieve an EFLG rating of Excellent by 2011 Kent County Council is engaged in consolidating and building on its achievements.

KCC has set itself a time –frame for achieving the level of Excellent which would be guided by a self assessment programme.

An 'excellent' authority

What will characterise KCC as an 'excellent' authority?

- We provide outstanding customer services and our staff show that they are knowledgeable, well-trained and equipped to understand and cater for the particular needs of individual customers from all backgrounds.
- Our Officers and elected Members have a reputation for championing equality and ensuring that the issues relevant to our communities are embedded in strategic plans and in the delivery of services.

- We work with all strategic partners and the third sector organisations/groups to achieve defined equality outcomes;
- We have good evidence of the diversity profile of our communities based on national and local data that is regularly reviewed,
- We are able to measure progress on equality outcomes and to break down data on relevant performance indicators. In this way we will be able to demonstrate real outcomes that have improved equality in services and employment. We can identify the changing nature of our communities and their expectations, then prioritise our activities and explain our decisions.
- We have in place improving satisfaction and perception indicators from all sections of the community.
- We use Customer Impact Assessments to review all major new changes in policy, while monitoring all relevant data on service access against each equality strand.
- We ensure that community engagement activities are fully representative of customers and residents from all backgrounds, and there are forums for stakeholder groups to share experiences and evaluate progress.
- We can demonstrate that all parts of the authority can show tangible progress towards achieving outcomes which address persistent inequalities. Members, Officers, key stakeholders, and community groups understand equality issues and their relevance for our services.
- We continue to implement action for equal pay outcomes and demonstrate progress on under-representation, flexible working, access to training and development; we will also promote an inclusive culture based on respect.
- We review our equality strategy and public duty equality schemes every three years and will seek to continue to innovate and meet challenges.
- Our achievements make us a model of good practice for other local authorities and agencies and we work with others to share best practice.

2. Our Statutory Schemes

The Equality Act will come into force in October 2010. When making strategic decisions about how to exercise their functions, Public Authorities including central government departments, local authorities and NHS bodies, will then be required to have due regard to the desirability of exercising them in a way which is designed to reduce the inequalities of outcome which result from socio economic disadvantage.

The whole idea behind the measure is to increase opportunities for the disadvantaged within society and to narrow the gap between the rich and poor. In addition, under the Equality Act, the equality duties have been merged to form a single Public Sector Equality Duty. The general duty will require Public Authorities, in the exercise of their functions, to have due regard to the need to:

(A) Eliminate discrimination, harassment, victimisation and any other conduct which is prohibited by or under the Act;

(B) Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;

(C) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The new duty will cover all discriminatory practices relating to the seven diversity strands, including gender reassignment. Age is to be covered but only in respect of people over eighteens.

The Act retains the existing structure which involves a general duty on all public authorities to have due regard to the need to promote equality. To do this there are specific obligations to carry out monitoring and impact assessments and to produce written equality schemes and equality impact assessments (which we call Customer Impact Assessments). The only protected characteristics not covered under the public sector equality duty are marriage and civil partnership.

The new statutory duty covers race, disability, and gender, as before but also includes age, sexual orientation, gender identity and religion or belief. It replaces the three existing, separate duties with a single more effective framework.

Appendix 2 to this strategy is the new Statutory Scheme in full and Appendix 3 is the action plan which accompanies it.

This will mean that we can address multiple issues more effectively, under one umbrella. The Act will strengthen the law by banning age discrimination in the provision of goods, facilities and services and it will tackle unjustifiable age discrimination where this has negative consequences.

It will also ensure that public bodies report on equalities issues such as gender pay and ethnic minority and disability employment in their organization as KCC already does. It will also extend the scope for positive action and the enforcement of the Act and will allow tribunals to make wider recommendations in discrimination cases.

Our current structures are focused towards a single scheme that covers all elements of inequality. This will ensure that Kent County Council is free from discrimination in all its forms and that equality is made real for everyone living, working in, and visiting Kent.

Publicity

The Act also includes powers for ministers to require public bodies to report on equality issues, but does not contain details of these duties. However, it is envisaged that from 2011, public bodies with over 150 employees will be required to publish annual details of their:

- Gender pay gap
- Ethnic minority employment rates
- Disability employment rates

We will want to go further than this and publish a wider range of the available information for example in relation to age and sexual orientation as a way to demonstrate what progress we are making towards a workforce reflective of the people of Kent.

Procurement and contract Issues

A broad legal framework within the Equality Act 2010, sets out the Council's responsibilities for ensuring that public money is spent on fair practices that support equality of opportunity and enable full access to services for everyone in the county. The legislation covers the main equality strands in relation to age, disability, gender (including equal pay), race, religion or belief, gender identity, marriage, civil partnerships, pregnancy and maternity and sexual orientation.

We have a duty to ensure that all existing and new contracts, policies procedures and services, undergo a customer impact assessment. Customer impact assessments are a key element of risk management planning, they will highlight any potential issues in advance and provide robust evidence of good practice.

Where a contractor is carrying out a public function on our behalf, we will ensure that their work complies with all equalities legislation.

This means that we will continue to build appropriate equality considerations into the procurement process, to ensure that all procured functions meet statutory requirements, regardless of who is carrying them out. Equality considerations are currently built into the corporate procurement guidance in a document called 'Spending the Council's Money'.

As the Equality Framework for Local Government states: we need to be able to demonstrate that procured/commissioned services are delivering our equality related objectives.

If a proposed contract is highly relevant to equality, we will make it a core requirement in the contract.

3. Mapping – knowing our communities

Kent's unique challenges

Kent faces unique challenges because of its proximity to mainland Europe and because of major ports situated in the county. Community mapping is a way in which we can map trends and provide services that people within Kent need.

Diverse communities

'Diversity mapping' is a term used for collecting information about communities and individuals which we can use to help us develop the kinds of services that will be valued by those who use them. Information collected includes not only people's race, gender, disability, religion or belief, sexual orientation and age but also other relevant demographics such as socio-economic, health and education status, transport and location. To be of value the data we collect needs to be translated into action.

Our current diversity mapping information (for example as published in *The People of Kent and the Older people of Kent*) is drawn from traditional sources such as the UK Census but also directly from Kent communities through individual and collective consultation and through partnership with other agencies such as the Health Service. These publications and the data on which they are based, give an accurate and detailed picture at a very local level in relation to the age, gender and socio-economic status of people in Kent.

Kent's geographical position means that it has a constantly changing population of minority ethnic communities entering the country from its ports, many of whom may settle in Kent. Many of our BME residents continue to choose to live in two distinct areas, Gravesham and Dartford. However, we also have a growing population of workers and residents from other countries and ethnic backgrounds developing communities in the County. We are committed to meeting the needs of all of these in the development of public services. The corporate tool now in place for all services and partners to use in respect of mapping people's national and racial backgrounds as well as religion and belief is MOSAIC Origins.

Similarly, the data from the Department for Work and Pensions on the take-up of Disability Living Allowance and other relevant benefits provides the cornerstone of our knowledge of disabled adults in Kent. This is complemented by the more detailed needs analysis undertaken within our Adult Social Services Directorate in partnership with the NHS.

For disabled children and young people detailed needs analysis is undertaken by the Kent Children's Trust.

More work is required during 2010/11 to provide the best equivalent data in relation to sexual orientation. This is not readily available via nationally collected statistics and we will work with our staff, partners and both local and national voluntary organisations to build an accurate picture of Kent.

All our existing diversity mapping tools can be accessed via www.kent.gov.uk

Disadvantaged groups

The Supporting Independence Programme (SIP) works with partners across the public and voluntary sectors to help the most disadvantaged groups in Kent, including ex-offenders and seasonal workers. SIP also works with young people who have low educational attainment, people with health problems and disabled people to enable them to lead full and independent lives. The strategy's aim is to make everyone feel they can play a full part in the life of the county.

The role of this programme and related initiatives becomes more significant in relation to the over-riding socio-economic objective of the Equality Act 2010.

Addressing potential issues

Local issues and trends change all the time, and are influenced by a whole range of factors, many of which are outside the Council's control. We continue to work to map trends effectively so that we can target activities appropriately. This will increasingly be linked to the wider customer profiling work based on the use of the MOSAIC information system. Currently, activities are focused on the following key areas:

Developing and sustaining local relationships

- Through our Supporting Independence Programme, tackling the root causes of inequality and making a real difference to the lives of people living in Kent's most disadvantaged communities
- Through the Kent Gateways programme providing integrated access to the widest possible range of public services in person, by phone and via the internet. Understanding customer needs and supporting their choices are fundamental to the Gateway programme and show the mainstreaming of diversity principles.
- Partnership working and intelligence sharing (for example Kent Crime View and the Public Health Observatory)
- Using mapping exercise, consultation and involvement to achieve shared outcomes for communities for example to support Local Regeneration Partnerships.
- The extended services work to put schools at the heart of their communities, using culture and the arts to 'build bridges' between communities and broader engagement with voluntary and community organisations to strengthen local community activity.

4. Leadership, Partnership & Commitment– Working together

The new performance framework (EFLG) is designed to give local authorities and their partners greater freedom to determine local priorities and shape the future of an area.

Under the Equality Act 2010 local authorities have duties relating to gender, race, disability, age, sexual orientation, gender identity and religion and belief. The experience of customers and the need to reduce inequalities and improve accessibility is at the centre of the new assessment framework.

We know that strategic leadership is key to improving equality outcomes and that it needs to be:

- expressed in the local vision of place and strategic plan.
- central to the delivery of priorities that impact on inequality.

This is reflected, for example in the Kent Partnership framework *'Living Later Life to the Full'*.

It is increasingly important for authorities to work in partnership with other public service providers and the voluntary sector to identify inequality and work to achieve equality outcomes

Kent County Council works with a wide variety of partners and stakeholders such as Kent Police, health authorities and local businesses, in order to improve quality of life for local people. Partnerships vary enormously in size and remit, but one of the most important is the countywide Kent Partnership, which is responsible for overseeing Kent's community strategy, the *Vision for Kent*. The Partnership is made up of representatives from the private, public, voluntary and community sectors, including race equality councils. It has a key role in encouraging community leadership, supporting new initiatives and helping to ensure the effective delivery of services. Its Working Groups lead on Public Health, the Kent economy, outcomes for children and young people and on supporting safer and stronger communities.

The Partnership is involved with a number of important pieces of work to promote greater equality in the county, such as the Kent Compact. The Compact aims to create a new approach to partnership between the County Council and the voluntary and community sector. In addition to establishing a robust framework of engagement, the Compact ensures via monitoring and analysis that local organisations have fair and equal access to Kent County Council funding streams. It also ensures that where possible organisations are supported to acquire funding to build capacity and prepare and deliver projects. In addition, the Compact requires all partnership bids to Kent County Council funding streams to demonstrate, where appropriate, that meaningful consultation with organisations working with diverse groups has occurred.

In addition to this, Kent Equalities Network, brings together major public service organisations to promote good practice on equalities and hosts events to engage local communities in dialogue with public services collectively. An example of this was the 2009 Disability Hate Crime conference and the recommendations flowing from it.

Within KCC we will ensure that business and service planning facilitates the setting of outcome-focused equality objectives and targets. We will need to -

- Review our engagement and participation strategies and ensure that we actively engage with the full range of people in communities.
- Extend and improve engagement with the full range of partnerships and external stakeholder groups to include all equality strands.
- Include service users in determining target outcomes across all equality strands.
- Ensure our current equality planning structures are accessible and support full engagement of partners as 'critical friends', as part of our consultation and involvement strategy.
- Regularly review the corporate equality policy statement and the equality planning framework to ensure their effectiveness.
- Ensure that work is seen to be done on equality plans in all service areas and that this is regularly and consistently reported on and monitored.
- Develop training programmes about equality and diversity which are appropriate and relevant for senior managers and elected Members across all equality strands.
- Secure the engagement of the Strategic Equality Group, on an annual basis, in the review of Corporate and Directorate level action plans.

5. Community Engagement – Listening to our Community

KCC like most local authorities recognises the importance of community engagement and participation. We have moved far beyond simple consultation exercises, important as they can be, to find ways of actively involving communities. However we recognise that, communities of place are not always synonymous with communities of interest, and it is important to us have structures in place that involve both in corporate decision making, service planning and workforce planning.

Key areas for action:

- Examine our consultation and involvement processes to ensure consultation is meaningful and timely.
- Develop clear links to establish a 'golden thread' between the Vision for Kent and the equality strategy.
- Maximise and effectively utilise the resources offered by the internal self-organised groups such as the staff groups and the Impact Assessment review network in scrutiny of employment policy and service design and delivery.
- Review the consultation and engagement strategy to ensure that we are engaging with the widest possible range of community groups.
- Highlight targets that will improve service outcomes for users as opposed to specifying when internal procedures will be carried out.

The views and involvement of local people

KCC must ensure effective communication is an essential part of our day-to-day business. It is particularly important to get communication right when engaging with diverse communities, because inaccessible or inadequate information is a major factor in exclusion. It prevents people from making informed choices about the important matters in their lives.

Effective communication is also crucial to community cohesion, because it enables strong relationships to be maintained with groups working within the community. This enables issues to be addressed as they arise, and demonstrates that the Council understands and values the contribution of different communities.

We have an excellent history of consulting local residents about a wide variety of issues, and provide numerous opportunities for local people to get involved with service planning and development. This includes a Citizens' Panel, and numerous working groups supported by different Directorates, such as discussion forums with disabled people, and a Traveller liaison group. In addition, there is a network of 12 Local Boards across Kent, attended by Councillors and covering each district council area. Local Boards provide a regular forum for community debate and consultation on local issues and services.

During 2010 KCC will be adopting a Comprehensive Engagement Strategy, moving beyond its current commitment to consultation to actively involve customers and residents on issues and decisions that they can play a role in shaping. This strategy will also commit KCC to improving our links with community organisations representing residents from different diversity backgrounds. These links have been good in some services and with some communities, but not supported consistently across the organisation – for example in working with Lesbian, Gay, Bisexual and Transgender groups.

Up-to-date information about the policies and services we are consulting on is always available on www.kent.gov.uk.

Stretching our performance through partnerships

Organisations represented on the Kent Partnership have signed up to a Local Area Agreement – Kent Agreement 2 (KA2) – which includes targets to improve sexual health and reduce teenage pregnancy in the county.

Reducing teenage pregnancy is a key factor in preventing health inequalities, child poverty and social exclusion. Girls from the poorest backgrounds are ten times more likely to become teenage mothers than girls from professional backgrounds. Infant mortality rates for babies born to mothers under the age of 18 are twice the average. Babies born to mothers under 18 are at high risk of growing up in poverty and experiencing poor health and social outcomes.

KA2 is a formal agreement between the KCC, local partners and central Government, setting out challenging outcomes and targets over a three-year period. What is new about this way of working is that it moves away from a 'one size fits all' national approach to making improvements, to one where priorities and targets are decided locally. This allows us to target resources wherever they are needed most.

How we communicate with the public

We employ a range of communication methods designed to address a wide variety of access issues. These are summarised below.

Each of our publications and the web pages on which they can be found give details of how to request information in alternative formats or languages. This includes formats such as audiotape, CD, BSL, Braille and large print, and as computer files in accessible electronic formats such as mp3. Information can also be made available in easy-to-read formats for people with learning difficulties or poor literacy skills.

We have a Standard on Interpreting and Translation (which also applies to British Sign Language and other alternate formats), which in essence means that a person's language will not be a barrier to receiving a service. We also have a Service Level Agreement with Top Temps Interpreting to ensure that appropriate linguistic support is provided where necessary.

We are currently engaged in a range of initiatives to enhance how we communicate as a Council:

- A new website content management system has been established, to help make our websites and intranet more accessible and usable for disabled people. We

are also investigating effective ways of making our web-based information more accessible in languages other than English.

- Guidelines have been produced for staff to enable them to understand how to communicate well with our service users and colleagues. These show how to respond to requests for information in formats other than standard print and languages besides English.
- Textphone services are available to enable D/deaf, deafblind, hard of hearing and speech-impaired people to communicate easily with us.
- Kent Sensory Services has worked to produce a contract with the Royal Association for Deaf People for KCC and partners to access consistent and excellent interpreting services (such as speech to text reporting or British Sign Language) for Deaf, deafblind and hard of hearing people. This includes the innovative 'SignVideo' project within Gateways.
- We regularly communicate with staff on key employment issues in a variety of ways, such as KNet (the staff intranet), focus groups and road shows.

Key areas for action:-

- Ensure the public website has clear links to equality and diversity from other areas besides “Jobs and Careers”, including “Community and Living” and “Council and Democracy”
- Quality assure and continuously update the impact assessments on the external website and ensure that the data is kept up to date
- Review website and hard copy publications to ensure that they provide consistent opportunities for external stakeholder engagement.
- Publish a wider range of equality action plans in a variety of methods/formats which include/engage citizens, so that we communicate effectively, both with people who use the internet and with those who do not have access to it.
- Review the nature and extent of groups and organisations with which we engage, to ensure they are representative and inclusive, looking at good practice from other councils, including improved engagement with D/deaf, deafblind and blind and partially sighted people in Kent
- Demonstrate through monitoring and effective evaluation how well our language and support mechanisms are meeting the needs of communities in Kent.

6. Customer Service – Delivering Excellence

Responsive services and customer service excellence

Service provision remains the central function of Kent County Council. This strategy will support the work we are doing to personalise services and improve service access to meet the needs of people from different backgrounds.

So that we can achieve this aim we need to:-

- Acquire greater cultural understanding on the part of KCC as a service provider and commissioner, grounded in the diversity mapping and customer profiling referred to earlier in this strategy.
- Make appropriate use of Customer Impact Assessments (CIA) to ensure that KCC understands the impact of service provision on different communities.

Procurement

In the field of procurement, there are also a number of key areas for action:

- Develop a robust system to ensure that there is appropriate monitoring to demonstrate compliance with existing corporate guidance on procurement throughout in all our work.
- Ensure good procurement practice is shared and adopted across KCC.
- Revise procurement pre-qualification (PQQ) to correspond more closely to our general equality and diversity objectives, without introducing additional bureaucracy.
- Provide training for all staff involved in procurement to ensure understanding of, and compliance with corporate procurement and equality strategies.
- Devise methods of assessing potential new contractors' performance in their previous operations/activities.
- Adopt a clear and consistent approach to deal with instances in which non-compliance with the Council's policy will lead to cessation of trading or contract termination.

What are Customer Impact Assessments (CIAs)?

Customer impact assessments make good business sense.

Understanding the needs of service users is an important part of service delivery, because providing services which are inappropriately designed is inefficient. By

targeting resources where they will be most effective we can maximise our impact and deliver more competitive, value for money services which benefit everyone.

Customer impact assessments are a way of rigorously checking all council policies and services, to ensure that they are easily accessible. They provide a clear system of quality assurance, and help us to focus on meeting the needs of service users in relation to age, disability, gender, gender identity, religion and belief, race and sexual orientation. Accountability for ensuring that CIAs are completed lies with the Unit or service lead officer or manager.

We have developed our own, evidenced-based system of impact assessments, which has been approved by Diversity in Action in Local Government (DIALOG), now Local Government Improvement and Development (LGID).

The key elements of the CIA process are:

- Build effective external scrutiny or challenge into the customer impact assessment process, enhancing the role of the Policy Overview Committee.
- Take a new approach to the Customer Impact Assessment programme, conducting assessments at service level, to ensure a coherent and joined-up approach.
- Make full public consultation an integral part of a full impact assessment.
- Systematically conduct full impact assessments on key HR policies and procedures, incorporating experiences of the different equality strands.
- Strengthen the overall approach to disability issues when conducting customer impact assessments by addressing the 'participation in public life' element of the Public Sector Duty, where this is relevant.
- Incorporate into the relevant business plans clearly identifiable actions arising from impact assessments.

What happens during a Customer Impact Assessment?

There are two stages to Customer impact assessments in Kent:

- **Stage 1** is a **screening and prioritisation** exercise using a 'screening tool'. The screening tool asks a range of questions to help assess the practical impact of our policies and services, and find out whether everyone has similar access to them. We will be asking service users to 'reality check' our initial findings, to help make sure that we are being thorough and robust, as and when appropriate.
- **Stage 2** involves **full consultation and engagement** with diverse groups on barriers to services, key issues and priority and objective setting.

The results of Customer Impact Assessments are published here - www.kent.gov.uk/diversity.

7. Modern and Diverse Workforce - A Great Place to Work

As a major employer in Kent and the county's largest employer, KCC is committed to creating a dynamic workforce that is diverse, responsive to its customers and that understands Kent communities. Our goal, to make and keep KCC a great place to work, embodies our belief in equal treatment and our conviction that diversity enhances organisational performance. We strive through progressive employment practice to meet the needs of all our staff, to listen to their views and to respond to their feedback.

Growing a diverse workforce

Addressing under-representation and building for the future are central to our recruitment, reward and workforce strategies. Our workforce needs to reflect our community in its diversity, people working for us need to understand their customers to provide excellent service and, as an organisation, we need to plan well for the future.

We are reviewing how we access and support under-represented groups in both the wider workforce and the leadership group:-

- By investigating and addressing the barriers for each group
- Through advertising, recruitment and selection
- through routes to employment in KCC
- By developing our understanding of the local labour market

We are working in partnership with local and nationally recognised bodies and other organisations to improve our standards, share best practice and to communicate our commitment to equality in employment.

Our workforce monitoring, starting at the point of application to the point a person leaves us, is being further enhanced to inform our priorities, help us formulate targets and the focus of policy development.

KCC is developing its approach to talent management so that future talent pools will include diversity strands which aim to identify and support emerging leaders.

Maintaining fair employment practice

Creating an environment in which people are and feel treated fairly and with respect demands more than minimum legal compliance. Our terms and conditions, policies and procedures are reviewed and impact assessed regularly to ensure they remain inclusive and fair.

We have implemented a single pay structure and have completed the initial phase of our equal pay audit. This work, focused on mainly gender originally, has continued and been extended to include race, age and disability. Our initial audit indicated we are a fair employer in terms of gender and pay and we continue to monitor to ensure we maintain this position. We are also developing our reward

package so that our wider benefits appeal to all sections of our workforce and encourage applications from a wider cross-section of the Kent population.

Our approach to flexible working is well established and we are working to further extend and encourage its use across the Council.

Harassment and grievances are monitored as are other incidents involving staff and considered along with data from our Dignity and Respect information line, FirstCall, to identify and respond to any trends.

Our Dignity & Respect Policy & Guidance, published in 2007 and re-launched in May 2010, describes how we expect our staff to be treated by those they work for and with and what steps we take to protect them. We are striving to embed the principles of dignity and respect into all aspects of working life through raising awareness, training at all levels and through the way we respond to feedback and complaints.

Developing a diversity aware workforce

We have a comprehensive and expanding selection of training available to staff from generic awareness training such as 'Diversity In Action' to more specific training on recruitment and selection, leadership, customer care and in professional areas which includes reference to discrimination law and equalities best practice. Developing areas include our training in managing and understanding mental health in the workplace, customer impact assessment training and managing change.

To further embed equalities into every aspect of our services and employment we are investigating ways in which we can enhance our selection and induction processes to reinforce our commitment to diversity at the point at which people join us or move into management positions.

Listening to our staff

Our existing diversity staff groups provide an invaluable source of feedback and information on issues concerning disabled, black, minority and ethnic, young, lesbian, gay, bisexual and transgendered people. We are exploring the potential for new groups and other ways of better engaging with people who work for us so that our approach to employment takes account of all perspectives and we understand our staff's interests, needs and concerns.

8. Performance and review – How we know we're getting it right

Monitoring performance on the Equality Strategy

The Equality Strategy and progress on the action plan will be reviewed on an annual basis, by the Council's Strategic Equalities Group. In addition, residents and employee forums will play an important role over the course of the year, in assessing our progress and making suggestions for improvements.

This process will be integrated with the monitoring of KCC business plans, not additional to it.

Publicising the strategy

The Strategy will be available online, in all libraries in the county and on request from the Improvement and Engagement Team.

The Strategy will be available in alternative formats including CD and audiotape, Braille, large print and easy read. It will be available on request in alternative languages.

Over the next six months we will use a range of tools to raise awareness about the Strategy and our work more generally to promote equality and tackle discrimination. We are committed to ongoing developmental work on the Strategy with those who live and work for Kent, particularly around our supporting objectives and actions.

Members of the Strategic Equalities Group, the Equalities Lead Officer Group and our Equality Champions have responsibility for raising awareness about the Strategy with employees, service users and partners.

Appendices

Appendix 1 - Our Key Strategic Documents

'Towards 2010', produced by Kent County Council, provides the strategic framework for the Equality Strategy. Towards 2010 is the Council's key document, which sets out a vision for the future of the county and the main challenges to be addressed along the way. A number of other important plans, strategies and initiatives will also help to achieve our vision for Kent. These include:

- Our **Equality and Diversity Policy Statement**, which sets out the Council's overall aim to promote equality, value diversity and combat unfair treatment.
- The Community Strategy, the **Vision for Kent**, details how the Council will work with key partners in Kent to improve the economic, environmental and social well-being of the county over the next 20 years.
- **Regeneration Framework** (and related strategies for Skills, Transport, Housing, Living Later Life to full and the Environment)
- The Council's **Comprehensive Engagement Strategy** ensures that diverse groups such as young people, refugees and asylum seekers and Gypsies and Travellers are not forgotten.
- The **Kent Children and Young People's Plan 2008-2011** explains how the Council will work with other key partners in the county to improve the lives of children and young people.
- The **Kent Anti-Bullying Strategy 2006-2010** sets out how the Council and other key agencies will tackle bullying, and make the lives of children and young people safer and happier.
- The **Kent Youth Justice Plan** explains how the statutory youth offending partnership agencies (Social Services, Health, Education, Police and Probation) will work together to prevent offending by children and young people.
- The Council's **Active Lives 2007-2016** document is a 10 year vision for Adult Social Services, produced with older people and people with disabilities.
- The **Kent Local Area Agreement** was agreed by partners to, amongst other things, improve sexual health and reduce teenage pregnancy in the county.
- The **Kent Crime and Disorder Strategy** explains how the key agencies in Kent will work with individuals and communities to make the county a safe place to live, work in and visit.
- The **Kent Rural Delivery Framework** establishes clear regional rural priorities and effective and targeted delivery mechanisms for services across the county.
- **We are the People of Kent** and **We Are the Older People of Kent** are documents which describe the demography of the County.

Appendix 2 - Kent County Council's Single Equality Scheme

All residents in Kent have the right to live without discrimination and harassment. Kent County Council is working to ensure that all of the county's inhabitants are treated with fairness and respect and that no-one suffers inequality because of their race, disability, gender, gender identity, religion or belief, age or sexual orientation.

We are looking at our services, policies and procedures using customer impact assessments to ensure that we are responsive to the needs of the communities that we serve and the people we employ, this means being accessible and inclusive to all. The internal scrutiny board which reviews impact assessments contains staff from all five directorates with expertise or experience of issues relating to the separate strands and links up with KCC's diversity staff groups.

We are also looking at the make up of Kent in terms of race, disability, gender, gender identity, religion and belief, age and sexual orientation and identifying areas where inequalities currently exist. By doing this we can make a difference through targeting services and working in partnership with other local authorities, community organisations and employers.

A legal duty to give due regard to socio-economic inequalities will become law in October 2010 – this will give added momentum to initiatives already being undertaken in the county to tackle the challenges that we currently face.

This document outlines some of our achievements over the past three years, the challenges that we face and the priorities that have been identified for improvement and to keep at the top of our agenda. The action plan at the end incorporates actions at corporate, directorate and service level.

The legal framework for this document is contained in the Equality Act 2010¹. 2010 is the first year that we have extended our equality scheme to cover Age, Sexual Orientation, and Religion and Belief, therefore we hope to build on our achievements in these areas and develop new priorities with the help of people with these protected characteristics.

¹ This can be found at the government office of public sector information's website: http://www.opsi.gov.uk/acts/acts2010/ukpga_20100015_en_1,

Equality for Disabled People in Kent

What do we mean by “Disability”?

The Equality Act 2010 defines disability as ‘a physical or mental impairment which has a substantial and long-term adverse effect on the ability to carry out normal day-to-day activities’.

Disability in Kent

Kent’s population is expanding, particularly in the growth areas of Ashford and Kent Thameside. As a result of this, we are seeing substantial year-on-year increases in demand for services for disabled people, particularly mental health services and services for people with learning difficulties. Some other key facts include:

- The number of people with physical impairments accessing County Council social services has increased by some 12 per cent over the last five years, outstripping population increases.²
- Of the 1,329,718 people who live in the geographical area that is known as the Kent County Council Area (which covers the whole of the county but does not include Medway), 17.3 per cent of the population consider themselves to have a long term limiting illness.³ Overall, the Council supports 33,200 disabled and older people to continue living in their own homes.⁴
- The County Council currently supports over 3,200 people with a mental health condition.⁵ Compared to the South East as a whole, the Kent County Council Area has a larger proportion of residents with a limiting long-term illness who say their health is ‘not good’. (8.0 per cent compared to 7.1 per cent)⁶.
- Kent Adult Social Services are supporting around 3,550 people with Learning Difficulties.⁷ However, recent research shows a much more substantial prevalence of people with a Learning Difficulty (4,500 people) and this is expected to increase by 46.9% in the next 15 years.⁸
- In 2006 we estimated there to be 173,000 one person households in the KCC area. Of these 77,400 were headed by a person aged 65+. Our current forecasts estimate that by 2026 there will be 265,700 one person households. Of these, 119,600 will be headed by somebody aged 65+. Therefore between 2006 and 2026, there will be an additional 42,200

² Kent Adult Social Services, management data April 2007

³ 2001 Census, Office for National Statistics (ONS), © Crown Copyright

⁴ RAP P2S, 31 March 2009

⁵ Op cit.

⁶ 2001 Census, Office for National Statistics (ONS), © Crown Copyright

⁷ RAP P2S, 31 March 2009

⁸ Centre of Disability Research, April 2008

one person households headed by someone aged 65+. This is equivalent to 54.5% increase⁹

The following numbers are those disabled people who access Kent's Adult Social Services:

- Number of people aged 18 to 64 with Physical Disability: 4,431
- Number of people aged 65+ who are frail and in receipt of service: 20,290
- Number of people supported with a Mental Health condition: 2,233
Service offered but "disability" not recorded: 3,797

This does not account for the people in the county who consider themselves to be disabled but are not currently using Kent's Adult Social Services provision.

Disability within the Council

KCC has specific actions and targets in place aimed at improving the representation of disabled people in its workforce which is currently quite low. We are also planning to change the way we monitor disability to recognise the breadth of conditions that can be classified in this way and so we have a clearer understanding of the numbers of people we employ who have a disability.

We monitor existing employees and applicants for jobs and training by disability. Monitoring by disability is also undertaken on grievances, disciplinary action, performance appraisals and employees leaving the Council. This is an important way of identifying trends and issues, to enable inequalities to be addressed and action taken to remove barriers and promote equality of opportunity. We monitor all diversity strands throughout the recruitment process, and take into consideration any potential negative impact when we develop our employment policy or practice.

What have we achieved so far?

We are involved in an extensive range of projects to promote disability equality and tackle discrimination. Over the last three years, we have achieved some real outcomes. These include:

- A Kent Based Sign Language Service which has been established through public partnership involving Kent County Council, Kent Police, Kent Fire and Rescue Service and the Kent Mental Health Partnership Trust. This service will ensure the provision of interpreting services for d/Deaf and deafblind people in Kent through the Royal Association for Deaf People. The benefits of the service include improved access to interpreters at short notice, the provision of local interpreters and specialist training. This service was developed with the involvement of the Deaf Community in Kent and a strategy is in place to extend the service to other public service providers within Kent.

⁹ South East Plan Strategy-based Forecasts (Sep'09): Lone parent households by age of household representative Controlled to 2006 Mid Year Population Estimates and from then onwards the housing provision as set out in the Adopted South East Plan (as at May 2009)

- In the Districts contacts are being made with adults with learning disabilities to learn more about their needs.
- A new best practice guide on delivering services for Adults with Learning Disabilities was published and promoted with staff. We have worked with ALD customers to develop a shorter version.
- Kent's Archives and Libraries unit has established new opportunities for literacy. For example, they worked with Adult Social Services to support adults with learning disabilities in 2008, building on the award won in 2007-08 by Sevenoaks Library for work supporting the District Partnership, a forum for adults with learning disabilities. Initiatives include special Makaton signage in libraries, the use of libraries as meeting spaces, Biblio Hour reading promotions, and books specially selected by and for adults with learning disabilities. Our libraries are also working with Skillnet in Canterbury to produce an ABC for adults with learning difficulties (health theme: A is for aerobics, acne and alcohol!). This work will soon be mainstreamed. The unit have also drafted a Best Practice Guide for Services for adults with learning difficulties.
- The Adult Education & KEY training services have been working with adults with learning difficulties to develop information for them that is easy to read and understand. The service is testing out new approaches via its E&D Forum to seek the views of different groups of students on specific issues.
- The Country Parks unit (Environment, Highways and Waste Directorate) set up a project for groups of BME elderly and disabled from the KASS Asian Day centres in Dartford and Gravesend to visit Shorne Country Park, to raise awareness and gather feedback. Country Parks also noted some compliments including:

I am disabled and without the motorised trampers at Shornewoods Country Park my life would be very different. A big 'thank you' from my husband and I for giving us a lifeline. We cannot begin to even tell you how much it means to us. With sincere gratitude.

- Grants have been made through Kent Highway Services for the installation of dropped kerbs. These have been sited following consultation with the Swale Access Group over need and locations.
- In September 2009, in partnership with Kent Police, Medway Council and the Crown Prosecution Service, we ran a conference on tackling disability hate crime, entitled "Know Your Rights, Right The Wrongs". Disabled people, both individuals and from local support organisations, contributed to the presentations and were involved in workshops along with service providers, giving us clear actions we could take to combat hate crime in the county. In April 2010 we published the conference report and aim to run follow-up events to check how those actions have been implemented, and the outcomes that have resulted.
- A Disability awareness event in July 2009 for 78 staff included personal perspectives from disabled people.

- Ongoing Work Placement Programme for Disabled People.
- Two Ticks accreditation has just been achieved for the 8th year running (2010/11).
- KCC continues to be accredited by the 'Mindful Employer' scheme - which means we are positive about mental health in the workplace. We held a Mental Health conference in 2009 – an awareness event provided for Managers/staff and SME from across Kent
- Aids Awareness and Mental Health Awareness Days are recognised and publicised to all staff in the organisation
- We are committed to ensuring that all of our web standards (both technical and content) are written with the needs of people with disabilities in mind. Our website has in place a downloadable BrowseAloud facility which allows people with print impairments, including visually impaired people and those with dyslexia to listen to pages. We also have standards on the use of imagery which covers the need to be inclusive in how we represent people with different impairments throughout the website and in our printed publications. We have put in place standards that cover the need to provide transcriptions or interpreting services for video and audio clips. KCC have commissioned an independent accessibility study as part of the first phase to improve accessibility of our new website.
- A number of Council Member grants have been made available to community projects which promote disability equality, for example:
 - MCCH - Well gardening for people with learning needs £750
 - East Strokes Group - Transport project £500
 - Tenterden Disabled in Action - Garden project £2,000
 - Canterbury Oast Trust/Harrington college for the Disabled - IT equipment £3,000
 - Appledore Parish hall - Disabled access £3,800
 - Folkestone Rugby Club - Stair Climber £800
 - MIND - shop project £940
 - Cheriton scouts - Disabled Access £200
 - Folkestone and Hythe Theatre - Hearing Loop £1,000
 - Skillnet- Speak up project for special needs £1,524
 - National Autistic Society - Play equipment £2,000Swale Members have made various grants to the Hope Street Centre, Sheerness, in support of providing Information Technology sessions aimed at community members with mental health issues. To date some 60 plus members have benefited from the ongoing work.*
- More of KCC's achievements on Disability can be obtained from the Improvement and Engagement Team

- Production of our Diversity ' Together Making the Difference' DVD. Used within Elected Member/Manager Training, Induction sessions and Diversity In Action Training.
- 'Expect Respect' poster and policy statement distributed to all customer facing offices as well as staff areas.
- Robust Equality and Diversity training programme delivered across KCC, including bespoke programmes e.g. Customer Impact Assessments
- Easy Read Application Form
- Talent Management Programme available to staff groups members from Rainbow, Greenhouse and Level Playing Field
- Met our target for employing more disabled people in our leadership group

The challenges

The challenges that are likely to have a direct impact on disabled people's experiences of life in Kent include:

- Disabled people are 29 per cent less likely to be in work than non-disabled people with otherwise similar characteristics, such as age, ethnicity, educational qualifications and family composition.¹⁰
- Young disabled people aged 16 are twice as likely not to be in any form of education or training as their non-disabled peers. This increases to three times as likely at age 19.¹¹
- 40 per cent of Bangladeshi people and 32.5 per cent of Pakistani people aged 50 to 64 report a limiting long-standing illness, compared to 27 per cent of the general population in this age range, within the KCC area.¹²
- An accessible public transport system is key to empowering many disabled people to be able to take part fully in society. However, for many disabled people public transport presents an insurmountable number of barriers.¹³
- Due to the recession there is 'likely to be increased demand for and use of support programmes for disabled people.' This is because employment opportunities will have decreased. At the same time however budget cuts may mean that availability for these measures is scarce.¹⁴

¹⁰ *Fairness and Freedom: The Final Report of the Equalities Review, 2007*

¹¹ *My School, my family, my life: Telling it like it is*, produced by The University of Birmingham, School of Education and commissioned and funded by the Disability Rights Commission, March 2007,

¹² *Census*, Office for National Statistics (ONS) © Crown Copyright, 2001

¹³ *Disability Rights Commission 2006*

¹⁴ *The Equality Impacts of the Recent Recession* EHRC research report 47 2009

Our top disability priorities for the next three years

We want to promote disability equality and tackle discrimination in a range of priority areas over the next three years these include:

- Carrying out customer impact assessments on all new and updated policies, procedures, practices and services. Disabled people sit on our Review Group, the panel which scrutinises impact assessments as they are carried out. Ensure disabled members of the public are also involved in the impact assessment process where relevant.
- Continue to explore opportunities for working jointly with partner agencies to build confidence amongst victims of hate crime and signpost to appropriate support, building on lessons learned at the “Know Your Rights, Right The Wrongs” conference 29 September 2009, and the recommendations for actions published in the conference report (issued April 2010).
- Future evidence gathering exercises need a more representative sample. A longer period of time to respond to involvement surveys; providing surveys in more accessible, individualised formats; making sure that support is available to help individuals answer questions. Strategic targeting of ethnic minorities and people with mental health difficulties must take place. The views of children and their carers (some of whom are also disabled) must be covered.
- Continue to improve the means by which we communicate with disabled people, including people with sensory impairments and learning difficulties; widely promote Kent’s new sign language interpreting service and raise awareness of the presence and importance of accessibility guidance now built into our communications guidelines; seek to provide more information in easy-read and plain English and investigate the possibility of adopting a robust and consistent means of providing more of our information in alternative formats on request.
- Whilst moves have been made to improve transport there is much to be done. Without good, reliable, accessible and appropriate transport, disabled people cannot participate in community life and many will continue to feel socially isolated. Kent County Council needs to continue to focus activity in relation to helping to change this situation.
- Buildings need to be checked over by disabled people. Even better, disabled people should be consulted for advice before and during building work. Disabled staff were consulted and involved when the accessibility of buildings in Strategic Headquarters was being assessed in 2007-8. This approach to building access needs to be adopted throughout Kent.
- Service openings need to be flexible enough so that disabled people can socialise and participate in leisure and educational activities, particularly at night and at weekends. It is still true that many activities targeted towards disabled people, such as countryside access events, only take place during regular office hours, thereby excluding disabled people with jobs.
- Disabled people should be consulted before, during & after decisions are made. The benefit of forming a Kent Panel on Disability should be explored.

- Continue to seek new and effective mechanisms to continue to increase the percentage disabled staff in our leadership group, through programmes such as our new talent management scheme.
- Employability Agenda – we are developing routes into employment for young people with disabilities and other disadvantaged groups

Gender Equality in Kent

What do we mean by “Gender”?

The term ‘gender’ refers to the different roles and expectations of men and women in society. Gender roles can be affected by a variety of factors such as education or economics, and vary widely within different cultures.

Gender roles and expectations are often identified as factors hindering the equal rights and status of men and women, with adverse consequences that affect life, family, socioeconomic status and health. For example, although girls generally out-perform boys in schools, they are 30 per cent less likely to be in work than men with otherwise similar characteristics, such as age, ethnicity, educational qualifications and family composition.¹⁵ Similarly, men are around 25 per cent less likely to visit their GP than women, which has implications for their long-term health and well-being. For this reason, gender is an important element of planning services.

What do we mean by “Transgender”?

Gender equality also takes into account the needs and experiences of transgender people. The legal definition of the term transsexual refers specifically to those people who have undergone, or are undergoing the medical process of gender reassignment.

The definition of transgender is wider, as well as transsexual people, it also includes, people who choose to live as members of the opposite sex without intending to undergo medical gender reassignment. They experience significant harassment and discrimination on grounds of their identity.

Gender in Kent

The 2008 Mid-year population estimates show that there are similar numbers of men and women in the Kent County Council Area - 49 per cent and 51 per cent respectively out of a population of 1,406,600. The exact number of transgender people living in the County is not currently known. The proportion of boys and girls under 16 living in the County is also evenly balanced, at 51 per cent and 49 per cent respectively. However, the gender split amongst older people is very different, with significantly more women over the age of 75 (61 per cent) than men (39 per cent). Some other key facts include:

- Women in the KCC area are significantly more likely to be ‘economically inactive’ as a result of looking after the home/ family, than men (13.3 per cent compared to 0.8 per cent) (the term ‘economically inactive’ means people who are not working because they are full-time students, are retired or are unable to work due to long-term sickness or disability).¹⁶

¹⁵ *Fairness and Freedom: The Final Report of the Equalities Review, 2007*

¹⁶ *Census, Office for National Statistics (ONS) © Crown Copyright, 2001*

- Similar numbers of women and men in the KCC area have a limiting long-term illness (17 per cent and 16 per cent respectively).¹⁷
- Life expectancy at birth is higher for females than males. In the Kent County Council area male life expectancy is 78.8, above the national average of 77.5 but below the South East average of 79.2. Female life expectancy is 82.1 in the Kent County Council area, above the national average of 81.7 but below the regional average of 83.0.¹⁸
- There were 9 times more female than male lone parent families with dependent children in the KCC area as at the 2001 Census (28,225 as compared to 3,145).
- In 2008 the conception rate for women aged under 18 in Kent was 36.7 per 1000 females under 18, which is below the national average of 40.6 per 1000.¹⁹
- Young women between 16 to 19 years of age are far less likely than young men to take part in physical activity or sport (50 per cent compared to 72 per cent). Similarly, women aged between 25 and 29 are also less likely than men to participate in sport (66 per cent compared to 78 per cent).
- Women in Kent (18 per cent) are significantly more likely than men (11 per cent) not to have access to a car.
- Overall, girls in Kent schools out-perform boys in terms of educational attainment. Boys' under-achievement is most apparent at Key Stage 4. Significant gaps in attainment are evident in certain subjects with girls outperforming boys, although at Key Stage 3 there is no longer a gender gap in mathematics and science. In English at Key Stage 3 the gender gap was 12 per cent, which represents a continued reduction and is smaller than the national average. Boy's writing improved in 2005 at Key Stage 3. In Kent this is most marked in primary writing assessments.
- In the Kent County Council area, more men (12.5%) than women (11.6%) occupy professional positions, and more men (18.4%) than women (10.3%) are employed in higher and lower managerial and professional occupations.²⁰
- Men in the Kent County Council area (17.7%) are more likely than women (8.3%) to be self-employed.²¹
- The majority of Kent's part time workers are women, who make up 87 per cent of employees. Of all economically active females, White British women (24 per cent) are more likely to work part-time, compared to all other ethnic groups (18 per cent).²²

¹⁷ Census, Office for National Statistics (ONS) © Crown Copyright, 2001

¹⁸ *Life Expectancy at Birth* The Office For National Statistics, 2006/08

¹⁹ Office for National Statistics (ONS).

²⁰ *Annual Population Survey Jul 2008-Jun 2009*

²¹ *Annual Population Survey Jul 2008-Jun 2009*

²² Census, Office for National Statistics (ONS), © Crown Copyright 2001

- 27 per cent of women in Kent work within 2km from their home, compared to 16 per cent of men.²³
- 11.2% of working age women in Kent have no qualifications compared to 12.2% of males.²⁴
- Between January 2009 and December 2009 there were 4 reported cases of transphobic hate crime.²⁵ It is estimated that as much as 90 per cent of hate crime goes unreported, because victims are either too frightened to report it, or feel it will not make any difference.

Gender within the Council

Kent County Council currently employs more women than men (around 75% of our staff are women), the majority of whom are working part-time.

Kent County Council monitors existing employees and applicants for jobs and training by gender. Monitoring by gender is also undertaken on grievances, disciplinary action, performance appraisals and employees leaving the Council. This is an important way of identifying trends and issues, to enable inequalities to be addressed, action taken to remove barriers and promote equality of opportunity.

What have we achieved so far?

We are involved in an extensive range of projects to promote gender equality and tackle sex discrimination. Over the last three years, we have achieved some real outcomes. These include:

- In 2009, in an initiative, led by the Council's gender champions, (with support from the council's personnel and development team), a Maternity and Adoption Leave survey was carried out. Staff fed back their experiences of returning to work having taken leave for these reasons and personnel processes were changed in light of their feedback
- Since 2007 a range of interventions surrounding the prevention of domestic violence have been established – these are: MARACs (Multi Agency Risk Assessment Conferences) to address re-offending, Public Protection and "drop in units" in most police areas across Kent, and the introduction of Independent Domestic Abuse Advocates (IDVAs) in every district.
- Following a successful pilot, our Personnel committee introduced Contractual Maternity Support Leave (formerly known as paternity leave) for employees on Kent Scheme and Soulbury conditions of service. This new benefit is for employees, male or female, who are responsible for a child's upbringing. It allows them to take up to two week's time off work on full pay, to support the mother or adoptive parent at the time of the birth, or when a child is placed for adoption. Previously, only the statutory provision of £123.06 per week applied.

²³ *Census*, Office for National Statistics (ONS), © Crown Copyright 2001

²⁴ *Annual Population Survey* Jan 2008-Dec 2008

²⁵ *Kent Police Business Information Unit* 2010

- The Council has embarked on a programme to raise awareness of Transgender issues and the need to have advice and guidance available for managers and staff. This is now available to staff on our intranet.
- In 2009 and again in 2010, the authority celebrated International Women's Day by acknowledging the achievements of women working in senior positions in the authority. Work shadowing opportunities with senior women managers are now offered during March of each year.
- Personnel and Development now follow up on Graduate trainees at KCC to track career success by Gender, and monitor the take up of Carers Leave by Gender.
- A project run by SILK (Social Innovations Lab for Kent County Council) focuses on the day-to-day challenges fathers face in spending time with their children and looks at how they could be supported. The team worked with a group of fathers from a Sure Start centre in a series of workshops. Using the design process and tools, a wide range of service solutions were created, one of them being the 'Go Card'™; a community card which links parents to local activities and services at a reduced rate, and indirectly connects them with the Sure Start centre. This project was nominated for a Brits Design award in 2009.
- We have standards on the use of imagery which cover the need to be inclusive in how we represent people of different genders throughout the website and in our printed publications.
- We have increased the number of sexual health outreach workers who play a key role in reducing teenage conceptions and early intervention work, engaging with vulnerable young people most at risk of teenage pregnancy.
- Recent under-18 conception data for 2008 has shown a reduction in Kent's teenage conception rates. Kent County has a 12.8% change in rates since 1998.
- There has been an improvement in the attainment of boys at Key Stage 4 moving from 45.7% to 48.8 % of boys achieving 5 or more A-C grades at GCSE between 2006/07 and 2008/09.
- Transgender issues now included in all diversity training,
- ' Springboard ' Women's Development Programme to provide for a women's personal developmental programme , 09/10
- Highways Apprenticeship Scheme actively promoted to both younger men and women – attracted approximately equal nos. - 5 men and 3 women.
- Regular equal pay audits are undertaken to ensure Council pay is fair
- Targets reached for leadership group for women

The challenges

Local issues and trends change all the time, and are influenced by a whole range of factors. Although many of these changes are outside the Council's control, they are likely to have a direct impact on life in Kent. These include:

- Women make up nearly half of Britain's workforce and the proportion is growing. Girls and young women are excelling and outperforming boys in education, but this is not translating into earnings for many. Women are still working predominantly in lower paid areas – cleaning, catering, caring, cashiering and clerical work – which is one of the reasons why their full-time pay is 25% less than full-time men. A key fact in this is their need to accommodate career interruptions through childbirth and care, and flexible working thereafter, into their careers.²⁶ At the current rate of progress, it will take until 2085 to close the pay gap between men and women.
- Occupational segregation between men and women is predicted to be a key factor in a major skills shortage in the future. While jobs are forecast to shrink in the next decade in manufacturing and heavy industry, three in four of the one million new jobs predicted by 2012 will be service sector jobs in education, health, personal and social care or retailing.²⁷
- In times of recession relationship breakdowns as a result of lay offs are likely, especially in households where income is low. This has particular risks to women financially as they tend to suffer a greater loss of income through family break up.²⁸
- Men also bear the brunt of reduced income after recession related unemployment. This may be coupled with limited housing opportunities and reduced mental health. 'Higher suicide rates are anticipated as a consequence of the recession.'²⁹ It is also 'known that men are three times more likely than women to commit suicide'³⁰.
- Women with children under the age of 11 are more than 40 per cent more likely to be out of work than men.³¹ Overall, women are 23 per cent less likely to be in work than men with otherwise similar characteristics, such as age and ethnicity, level of educational qualifications and family composition.
- Domestic violence is a major issue for many families. It accounts for a quarter of all violent crime, has the highest rate of re-offending of any type of crime. One in four women experience domestic violence at some time in their lives and two women are killed each week by violent partners or former partners.³²

²⁶ *Fairness and Freedom: The Final Report of the Equalities Review, 2007*

²⁷ *Fairness and Freedom: The Final Report of the Equalities Review, 2007*

²⁸ *The equality impacts of the current recession*, Equality and Human Rights Commission Research report, p28, 2009,

²⁹ *The equality impacts of the current recession*, Equality and Human Rights Commission Research report, p28, 2009,

³⁰ Samaritans

³¹ *Fairness and Freedom: The Final Report of the Equalities Review, 2007*

³² Women's Aid, 2007

- Although the majority of lone parents in Britain are women, some men are bringing up children alone or share responsibility with former partners. Stereotyping about parental roles can mean that men's different needs and experiences are overlooked when support services are designed. This includes ensuring that men have full access to flexible working arrangements.
- The challenge of meeting the target of a 50% reduction in teenage pregnancies by 2010 (compared with 1998) will require total commitment on the part of all key agencies in Kent working with young people. Early parenthood often has long-term consequences for women and both preventing early pregnancies and supporting young parents to participate in education and employment are crucial if these long-term consequences are to be minimised.
- Men and women make different use of public transport. They have different access to private transport, different patterns of commuting and employment, and different child-care and other family responsibilities. Women are the prime users of public transport, especially buses.

Our top gender priorities for the next three years

To promote gender equality and tackle discrimination, activity will be targeted in a range of priority areas:

Priority areas for action

- Carry out customer impact assessments on all new and updated policies, procedures, practices and services, ensuring that the differing needs of men and women are addressed robustly. Ensure that feedback on gender requirements within the community are carried through from the consultation and engagement process to inform proposed changes to our policies and procedures.
- Continue to explore opportunities with Kent Police and other specialist agencies to build confidence among victims of domestic violence, supporting people to report incidents and signpost them to appropriate support. Building on the initiatives to establish Multi Agency Risk Assessment Conferences, drop in units and Independent Domestic Violence Advocates.
- Explore how best to ensure that gender issues, and particularly the experiences of women, better inform local transport planning.
- Continue to tackle health inequalities in young people, to reduce the rate of teenage pregnancies in line with the national interim target of a reduction of 15%, and increase physical exercise in girls and young women.
- Continue to work with schools to tackle boys' under-achievement.
- Continue to seek new and effective mechanisms to continue to increase the percentage of the top 5% of female earners in the County Council.
- Continue to explore new ways to address occupational segregation

Race equality in Kent

What do we mean by “Race”?

Although the term ‘race’ has no exact legal definition, a racial group is any group that can be defined on racial grounds, for instance, in relation to race, skin colour, nationality (including citizenship), ethnic or national origins. A person can fall into more than one racial group; for example, a Nigerian may be defined by race, skin colour, ethnic or national origins and nationality.

All racial groups are protected from unlawful racial discrimination under the Race Relations Act 1976(RRA)/ The Equality Act 2010. Romany Gypsies, Irish Travellers, Jews and Sikhs are also recognised as constituting racial groups.³³

What do we mean by “racial discrimination”?

Under the Race Relations Act, 'racial discrimination' means treating a person less favourably than others on the grounds of his or her race. The law applies only to people's actions, not their personal opinions or beliefs. This means that it is against the law to refuse to provide someone with a service because of his or her race.

Generally speaking, a racial incident is any incident which is perceived to be racist by the victim or any other person. Racial incidents include verbal racist abuse, threatening or intimidating remarks about a person's race, racially motivated assault and racially motivated damage to property.

Between January 2009 and December 2009, 1449 race hate incidents were reported to Kent Police. It is estimated that as much as 90 per cent of hate crime goes unreported, because victims are either too frightened to report it, or feel it will not make any difference.

Race in Kent

Of the 1,646,900 people who lived in Kent in 2007, 107,400 (6.5 per cent) belong to a Black or Minority Ethnic (BME) group. Within the geographical area that is known as the Kent County Council Area (which covers the whole of the county but does not include Medway), 87,700 people (6.3 per cent) classify themselves as BME. This figure is significantly lower than the percentage for England as a whole (11.8 per cent) and slightly lower than the figure for the South East (8.0per cent). In contrast, 31 per cent of the population of London are from an ethnic minority.³⁴

As Figure 2 below shows, the majority of Kent's Minority Ethnic population is concentrated in North Kent and Medway. Within the Kent County Council Area, North Kent has the greatest concentration of people from a BME background. Gravesham Borough has the highest proportion (12.9 per cent) of BME residents, followed by Dartford Borough with 9.6 per cent.³⁵

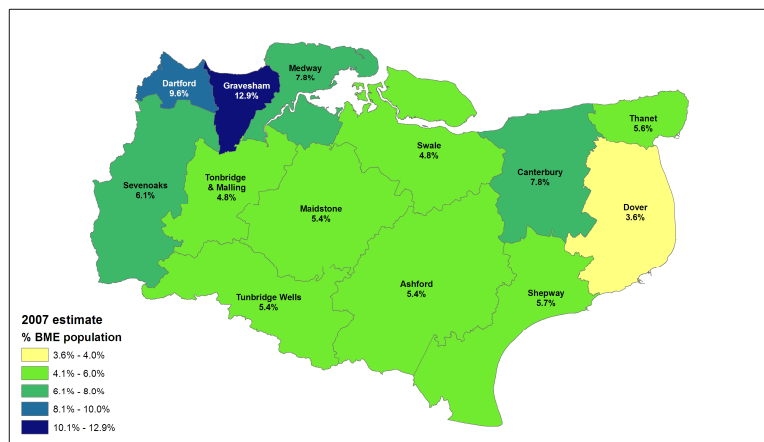
³³ It should be noted that although Jews and Sikhs have been defined as a racial or ethnic group for the purposes of the Race Relations Act, Jews have not wanted to be, and Sikhism is a religion.

³⁴ 2007 Mid-year Ethnic population estimates. Office for National Statistics (ONS) © Crown Copyright.

³⁵ 2007 Mid-year Ethnic population estimates. Office for National Statistics (ONS) © Crown Copyright.

Many of these communities have lived in the county for 40 to 50 years, and have made a significant contribution to the economic and social well-being of the county.

Percentage of population of Black Minority Ethnic (BME) origin in Mid-2007
Kent and Medway



Source: Mid-2007 population estimates by ethnic group (Experimental); Office for National Statistics (ONS) Crown Copyright.
Produced by Research & Intelligence, Kent County Council

Figure 1: People from a BME background in Kent

Indian people account for the largest BME group in the Kent County Council Area, representing around 19,000 people (1.4 per cent of the total population). The category 'Other Black' represents the smallest group at 0.1 per cent, closely followed by Mixed White & Black African people (0.2 per cent).³⁶

Gypsies and Travellers

Around 8,200 (0.6 per cent) of the population in Kent is a Gypsy or Traveller. Probably less than half of that number lives in a caravan or mobile home. The Council manages eight publicly-provided Gypsy and Traveller caravan sites in Kent. Other councils in Kent manage a further nine. The county's 205 public pitches provide for nearly 300 caravans, and over 500 more caravans are on private sites with planning consent and tolerated sites in Kent. The Council works closely with Medway Council, all district councils and Kent Police when unauthorised encampments occur in the county.

Recently, the Council supported a Joint Select Committee with borough and districts councils across Kent, to strategically address the accommodation needs of Gypsies and Travellers. As part of this work the Committee published its Select Committee Report, Gypsy and Traveller Sites, in April 2006. The report made a number of recommendations to coordinate partnership activity and address accommodation needs in the county.

Asylum and immigration

In the UK the term 'asylum seekers' denotes people who arrive from overseas and apply for refugee status, stating they are fleeing persecution, torture or war. While their applications are being considered by the Home Office, they are termed asylum seekers until their refugee status is confirmed. Those whose claims fail will have their leave to enter or to remain in the UK cancelled.

³⁶ 2007 Mid-year Ethnic population estimates. Office for National Statistics (ONS) © Crown Copyright

In the past, the Council has had to accommodate large numbers of asylum seekers, mainly due to the location of the major port of Dover in the East of Kent. In recent years, several major pieces of legislation were introduced³⁷ which led to the Home Office setting up the National Asylum Support Service (NASS) to take over from local authorities the role of providing support to adult asylum seekers and asylum seeking families. Support under the Children Act 1989 is provided by Kent County Council for unaccompanied minors arriving in the county from abroad and claiming asylum. The Home Office and the DfES provide grants to assist local authorities in carrying out these duties.

For more information on Asylum and Immigration please contact:

Telephone: 08458 247 100 or Textphone: 08458 247905

Migration

- In 2008/09 the number of new National Insurance Number allocations to overseas nationals in the UK reduced by 6.4%, and in the Kent County Council (KCC) area reduced by 2.5% from the previous year.
- The total number of National Insurance Number allocations to overseas nationals in the KCC area in 2008/09 was 11,010. The South East had the 2nd highest proportion of all NINo allocations, equivalent to 11.3% of all allocations in the UK, a total of 77,870 allocations.
- 79.6% of the new migrant workers in the KCC area are aged 34 and under
- The top world area of origin for migrant workers in the UK and in the KCC area was the EU Accessions States
- The top country of origin of migrant workers in the KCC area was Poland accounting for 20% (2,200) of all new migrant workers.
- Canterbury has the highest proportion of new KCC area migrant workers with 14% of the KCC total. The lowest proportion is in Sevenoaks (4.5%)³⁸
- Nationally all ethnic groups are likely to see employment suffer until 2013 after which it is projected to rise again³⁹.

Race within the Council

Around 4% of our staff are from a black, minority or ethnic background (BME) and we are working to improve the representation of BME communities in our workforce.

The Council monitors existing employees and applicants for jobs and training by racial group. Monitoring by racial group is also undertaken on grievances, disciplinary action, performance appraisals and employees leaving the Council. This is an important way of identifying trends and issues, to enable inequality to be

³⁷ 2004, The Asylum and Immigration Act.

³⁸ NINo Registrations 2008/09, DWP

³⁹ 2009, Equality impacts of the recession, EHRC Report 47 p179

addressed and action taken to remove barriers and promote equality of opportunity.

What have we achieved so far?

We are involved in an extensive range of projects to tackle racial discrimination, promote equality and good relations between different groups. Over the last three years, we have achieved some real outcomes. These include:

- Racist Hate Crime has been introduced as a part of each Crime and Disorder Reduction Partnership annual assessment process. Local police & other public service staff (e.g. community wardens) have undergone core training around race crime & incidents & equality & diversity matters.
- Each year, as part of Black History Month celebrations in Kent, KCC have held the county's BME Achievement Awards ceremony. The event recognises the significant contributions made by individuals from BME communities to Kent life. The nominees are selected by the community as individuals who have contributed above the norm and successfully achieve the goal for the community in Kent.
- In June 2008 (Gypsy, Roma, Traveller History Month) several projects were instigated with the Traveller Community. New Ash Green are holding IT sessions with a crèche for their local traveller community and the Community Development Librarian at Canterbury, in partnership with Minority Community Achievements Service (MCAS), are investigating ways of providing a relevant service.
- We have consistently met and subsequently increased our BME performance targets over the last three years. The end of this year saw an increase to 4.12% for our leadership group, just short of our 5.00% target'
- We have standards on the use of imagery for the website which covers the need to be inclusive in how we represent people of different races.
- We have promoted our language translation service throughout the website. We have provided text and videos in 10 different languages based on the most commonly requested and resident populations living in Kent. This points them to our Contact Centre who will direct their translation request to the relevant service, who will in turn contact the Kent Top Temps Language Interpretation Service.
- We provide the ability to listen to pages through a downloadable BrowseAloud facility that helps people who cannot read English but can understand spoken English.
- Children Families and Education (CFE) has developed the reporting mechanism which schools can then use to indicate the specific focus of a bullying incident. This sits along side the statutory framework for reporting racist incidents in schools.
- CFE has worked closely with schools that were previously under-reporting racial incidents to get them to report incidents and respond to them

positively. As a result, the rate of reported racial incidents in schools has risen between 2006/07-2008/09.

- 'ASPIRE' is a personal development programme undertaken by members of KCC's UNITE BME staff group. An 'Emotional Intelligence' development programme for Black and Minority Ethnic (BME) staff commenced in spring 09.
- Talent management for BME, LGBT and disabled staff has been developed
- A number of Council Member grants have been made available to community projects which promote race equality, for example:
 - Grants have been made over the past two years to support the publication of the Nubia Magazine. Nubia Magazine aims to inspire and celebrate the success of the BAME community through the promotion of positive images and experiences. It also aims to create a forum for engagement that will promote community cohesion.
 - Other recipients of grants include:
 - Ashford International Community - BME Network £3,000
 - Gurkha's Wives - English Classes - £500
 - Malayalee Association - Office Project £300
 - The Health Action Charity Organisation (HACO) received a grant of £1,000 to support African Communities in Swale. HACO is one of the National HIV Prevention Programme's partners working with African communities in England.
 - Coaching & mentoring opportunities available to BME staff

The challenges

Local issues and trends change all the time, and are influenced by a whole range of factors. Although many of these changes are outside the Council's control, they are likely to have a direct impact on life in Kent. These include:

- The ethnic minority population of Britain is forecast to grow from nine per cent to about 11 per cent by the end of the next decade. Within particular ethnic groups, the highest increases will be among Black Africans, Pakistanis and Bangladeshis. Services will need to have a robust understanding of the needs of these groups and be able to respond favourably. Documents like that published by Kent Adult Social Services entitled 'Culturally Competent Care' will be ever more important.
- The numbers of people in ethnic minority communities who are aged over 60 are predicted to increase enormously over the next 10 years, from around 175,000 people today to nearly 1.8 million in 2016. Older people from ethnic minorities face particular inequalities. For example, they tend to have health and social care needs at a younger age than average, and have poor knowledge and understanding of available services.

- Pakistani and Bangladeshi women, with the same qualifications as White women, are 30 per cent more likely to be out of work. Despite high levels of economic activity, Black Caribbean women face high levels of unemployment, and obstacles to progression - particularly at senior manager level.
- Some BME groups are far less likely to use pre-school education for their children. 77 per cent of the three and four year olds among ethnic minority children use early years provision, compared to nearly 87 per cent of White three and four year olds.
- Although Mixed White and Asian heritage and Indian pupils are doing better on average than White British pupils, pupils from some minority ethnic groups are doing less well. For instance, middle class White British boys continue to out perform working class girls of Bangladeshi, Pakistani and mixed white heritage in a number of subjects. In addition, a large attainment gap exists between Gypsy/Roma and Travellers of Irish Heritage pupils and pupils from all other ethnic groups. In 2006, less than a quarter of Gypsy children achieved five GCSEs at A* to C grades in 2003, compared to a national average of just over half.⁴⁰
- Gypsies and Irish Travellers have the poorest life chances of any ethnic group, and significantly poorer health and more self-reported symptoms of ill-health than other UK-resident, BME group or economically disadvantaged white UK residents. The life expectancy of a Traveller or Gypsy is 10 years less than the average citizen. Gypsy and Irish Traveller mothers are 20 times more likely than mothers in the rest of the population to have experienced the death of a child.⁴¹

Our top race priorities for the next three years

To promote race equality, tackle discrimination and encourage good relations between groups, activity will be targeted in a range of priority areas.

Priority areas for action

- Carry out customer impact assessments on all new and updated policies, procedures, practices and services, ensuring that the differing needs of people from different black and minority ethnic (BME) backgrounds are addressed robustly. Ensure that feedback on the requirements of people from BME backgrounds within the community are carried through from the consultation and engagement process to inform proposed changes to our policies and procedures.
- Continue to explore opportunities for working jointly with partner agencies, such as Kent Police and Crime and Disorder Reduction Partnerships, to

⁴⁰ *Common Ground*, report of the Commission for Racial Equality, May 2006

⁴¹ *Common Ground*, report of the Commission for Racial Equality, May 2006

build confidence amongst victims of racist hate crime and signpost to appropriate support.

- Having encouraged the reporting of and positive response to racist incidents in schools Children Families and Education should aim to reduce the number of racist incidents.
- Promote access to Health and Social care to Gypsy and Travellers through liaison with East and West Kent NHS Primary Care Trusts and arrange direct discussions between health professionals and Gypsy and Travellers.
- Set up a Kent-wide Gypsy and Traveller Forum.

Age Equality in Kent

What do we mean by Age?

Both older and younger people can face a degree of inequality. This is largely due to stereotypes and perceptions. Older and younger people make a significant contribution to community life. Therefore it is essential that we challenge those perceptions and stereotypes, in order to build mutual respect between people of all ages.

Age in the Council:

A large proportion of our staff fall within the 45-49 age bracket and until recently we had very few younger people working for us, a common challenge for local government. Specific initiatives designed to encourage young people into KCC roles have increased to improve the representation of younger people (under 30) to around 14.5%. We continue to employ a significant number of people age between 50 and 65 and some beyond our normal retirement age, 65.

Age in Kent

The population of Kent is currently just above 1.4 million. Kent has both a younger and older age profile than the national average but a smaller proportion of working age people. East Kent coastal districts have an older population profile, whereas West Kent districts have a younger age profile.

Over the next 20 years Kent's population is forecast to increase by an additional 200,000 people (+14%). Kent's population is projected to grow and age faster than both the national and regional average.

The life experience of Kent's residents varies. Kent has some of England's most deprived neighbourhoods but also some of the country's least deprived. In some parts of Kent the two extremes are located alongside each other. Although the highest deprivation levels are not confined to one single area, residents living in the east of the county tend to be more deprived than those living in the west.

Affluent older residents who have retired after successful careers with active and fulfilling lifestyles are found in coastal locations but older people and pensioners on low incomes with high care needs are also found here. Children living in deprived

families on low incomes with a heavy reliance on welfare tend to be found in urban locations, whereas children living in families in steady employment enjoying a prosperous lifestyle tend to be characteristic of new housing developments.

What have we achieved so far?

- 14-19 Education and Training: 14-19 education and training prepares young people for working life. Through innovative and vocational approaches to the curriculum more young people can gain the skills to make them employable and raise their aspirations.
- Kent County Council's role in planning and commissioning the 14-19 programme includes six routes; International Baccalaureate, A level/GCSE, diplomas, vocational courses, apprenticeships and foundation learning. These are delivered by schools, academies, further education institutes; work based learning providers and operational skills centres.
- Kent Active Mob scheme: It has been proven that the more active and independent older people remain, the longer they will stay healthy. Kent's Active Mob scheme gets groups of older people together to go on a variety of activities such as walks, fishing trips and art activities. Older people themselves can suggest new ideas for activities in their area.
- 'Take Our Young People to Work' - work experience programme has encouraged young people to participate in non-traditional job roles within KCC.
- Comprehensive research was undertaken between 2009 and 2010 to investigate ways of reducing job segregation within KCC – proposals have been made to the Equalities Lead Officer Group.
- Employees from KCC were supported to participate in the Young Local Authority of the Year in 2010 and won in the Young County Council of the year category.
- Kent County Council has a group for younger workers entitled 'Greenhouse' which focuses on supporting younger employees in their personal development by encouraging them to take on projects on the Council's behalf aimed at building confidence and succession planning. A project that is currently being planned is a conference for younger workers in Kent.
- Greenhouse achieved a Highly Commended Public Sector -Employer's Forum on Age Awards 2010.
- Age champions group – Older Workers Fair
- Increased numbers of younger people in our workforce by increasing the numbers of apprentices and developing our gap year and internship programmes.
- Completed a talent management programme for younger employees
- Guidance to managers on fair retirement process

The challenges:

Older People's Health

Together with our partners, Kent County Council offers a number of ways for people to keep their independence, including:

1. helping people to stay in their own homes
2. providing equipment for or adaptations to homes
3. care and support services for those who are unable to live at home

Younger People's Health

Half of all children are predicted to be obese by 2050 if they don't change their diet and exercise habits.

Key priority areas for action:

- Involve older people in the development of major council initiatives and policies.
- Ensure older people are engaged in regeneration projects across the county.
- Make sure we use a wide (and appropriate) range of communication methods and approaches to inform older people about the services and opportunities available across the county.
- Ensure that older people have full access to learning opportunities. Ensure that the social value of learning opportunities continues to be recognised, for example by working more closely with University of the Third Age, and by further promotion of the Council's Active Mob scheme.
- Promote the leadership role of older people in encouraging others to learn
- Work with our partners, including Kent Police, to make sure older people feel safe and secure, in their homes and in the county as a whole. Ensure that they are provided with appropriate information, advice and guidance in relation to staying safe and secure.
- Ensure older people have access to, and are provided with, information on sports and leisure activities.
- Through initiatives such as "silver surfer days", actively encourage more older people to come online,
- Remain willing to provide information over the telephone and in writing on request, to make sure that older people without computer access are not excluded from our services.
- Increase the visibility of the Council for young people for example, by promoting the work of Kent Youth Council, and involving its members in all areas of decision-making.
- Ensure that young people are involved in – and know about – council initiatives.
- Ensure communication happens in places and forums where young people will listen.

- Continue to encourage the involvement of more young people in projects and initiatives.
- Continue to provide information on job/employment opportunities in learning environments; make it available in a range of formats, so that opportunities are also open to young disabled people.
- Promote positive images of young people – encourage local media to focus less on “problem youth”.
- In partnership with Kent Police, develop and promote better understanding between the police and young people; Increase young people’s understanding of police procedure and of their community role.
- Ensure there is a continued emphasis on making sport and leisure schemes available for young people.
- Encourage more young people, especially young women, to take part in sport, especially in deprived areas where take-up may be low.
- To reduce the impact of poverty (generational and situational) on children’s lives by tackling the underlying causes and mitigating the effects
- To draw on and improve resilience in Children and Young People to help them make informed and healthy/safe choices and develop coping strategies. To include a focus on children and young people with emotional and/or mental health problems.
- To improve parenting by implementing Every Parent Matters and developing more effective multi-agency support and early intervention for families experiencing problems.
- To improve the quality and stability of housing provision for vulnerable children and young people through to early adulthood.
- Supporting vulnerable children to improve their life chances including improving the achievement and participation of young people in society

Equality for people of different Religions and Beliefs in Kent

Everyone should feel able to express their beliefs without fear of discrimination. Kent County Council respects the rights of individuals to practise their religion or hold religious or philosophical beliefs, without fear of intimidation, harassment or violence.

We will not tolerate unlawful discrimination on the grounds of religion or religious or philosophical beliefs, or because people do not have such beliefs. In the UK today, people of many different faiths and beliefs live and work side by side.

Providing services in a multi-faith society means that we all need to show goodwill and respect everyone’s right of freedom to express their personal beliefs.

Religion and Belief in Kent:

Within the KCC Area, the majority of the population is of Christian religion (75.13%). The next largest religious group is Sikh with 0.6%. However, larger by far is 14.9% of the KCC population who state that they have no religion. Followers

of Islam and Judaism, Hinduism and Buddhism are also represented within the County.

Within the Council

KCC only began monitoring new starters and the existing workforce by religion and belief relatively recently so the staff figures by this strand of equality are incomplete. We aim to continue improve declaration rates in this area and the area of sexual orientation by encouraging staff to complete equality monitoring. All equality data is confidential and used to help us understand our workforce's needs and the degree to which it is representative of the community.

Key priority areas for action:

- Work with our partners to take all necessary steps to prevent, tackle and monitor hate incidents motivated by religious hatred; Work to record and deal with religious hate incidents as part of our hate incident procedures.
- Promote understanding and dialogue between different faith communities, and between faith and non-faith communities.
- Enable faith groups to work together with each other and community groups in wider partnerships.
- Acknowledge and celebrate religious festivals and other events that are significant for our communities.
- Develop more culturally sensitive services through consultation with employees and service users.
- Continue to promote a work environment where the cultural, religious and philosophical beliefs of all employees are respected.

Equality for people of all Sexual Orientations:

What do we mean by Sexual Orientation?

“Sexual Orientation is a combination of emotional, romantic, sexual or affectionate attraction to another person. In other words it's about who you are attracted to, fall in love with and want to share your life with.”⁴² The same protections apply to heterosexual people as well as those who are Lesbian Gay and Bisexual.

What do we mean by the terms Gay, Lesbian and Bisexual? The term 'gay' usually refers to a man who seeks a same sex partner. Some women also identify as 'gay' as opposed to lesbian. The term 'lesbian' usually describes a woman who seeks a same sex partner. The term 'bisexual' has been defined to mean “a changing sexual and emotional attraction to people, where gender may not be a defining factor”⁴³. This may result in the individual being attracted to both men and women.

⁴² Source Stonewall

⁴³ *Op cit*

Sexual Orientation in the Council

KCC started monitoring its new starters and existing workforce by sexual orientation relatively recently so we have an incomplete picture at present. We aim to continue improve our declaration rate in this area and that of religion and belief by encouraging staff to complete equality monitoring. All equality data is confidential and used to help us understand our workforce's needs and the degree to which it is representative of the community.

What have we achieved so far?

- Kent County Council supports a forum for its LGB&T staff entitled the 'Rainbow forum' which has been running since 2003 and has been putting on events for LGB&T History month since February 2006. These are wide ranging – reaching out to the community in different areas of the County as well as working in partnership with other Local Authorities in the area. Members of Rainbow have actively networked across the organisation and encouraged services to reach out to the LGB&T community; services that have been particularly active have been Libraries, Fostering and Adoption and Registration services.
- In 2009 the Youth Service in partnership with LGB&T young people produced a curriculum resource pack highlighting LGB&T issues including bullying and how to access support, this was for use at Youth clubs and in schools.
- Members of Rainbow are involved in the Customer Impact Assessment review network: scrutinising policy, services and procedures and contribute as sexual orientation champions across the directorates.
- KCC were involved in planning and setting up the Kent Homophobic and Trans-phobic Reporting Line in partnership with Kent Police and continue to link to this on the Hate Crime pages.
- At least three specific LGB&TQ Youth Groups have been set up in the county.
- KCC supported for Thanet Pride 2010 alongside Kent Police and Fire and Rescue Services.
- On the International Day Against Homophobia in 2010, KCC re-launched its Dignity & Respect Policy Statement under a promotional campaign entitled 'Expect Respect'. The campaign restated KCC commitment and expectations of fair treatment for its staff and members of the public.

The challenges:

- Insufficient support networks and local groups in Kent, particularly in rural areas, to provide help and information to people who are Lesbian, Gay or

Bisexual. This makes consulting with members of the LGB&T community particularly difficult.

- In Kent, between 1st January 2009 and 31st December 2009 there were 163 incidents of a homophobic nature reported to Kent Police. 41.1%* of respondents to a recent needs assessment survey of the LGB&T community in Kent and Medway, said they had experienced a homophobic incident, of these 58.5% went unreported to the Police⁴⁴. A high percentage of homophobic abuse may remain unreported. *Of 199 people surveyed
- Negative perceptions of the police still remain amongst some, particularly older members of the LGB community.
- LGB people often feel unsafe on public transport and other areas where people gather.
- Homophobia is still evident in the attitudes and behaviour of some healthcare staff.
- Lack of knowledge and awareness exists amongst healthcare staff about specific LGB health needs.
- Some LGB people do not seek appropriate treatment through fear of discrimination because of their sexual identity.
- The majority of LGB pupils or those questioning their sexual identity are bullied at school.
- Young people are particularly vulnerable to homelessness, especially during the 'coming out' process.
- Parents can need more help to understand their child's sexual orientation.
- Lack of LGB understanding amongst some third-party staff (e.g. assuming all clients are straight).
- Some LGB people living in care may hide their sexual identity through fear of discrimination or hostility from staff or residents.
- Some partners of LGB clients fear exclusion from key decisions and that their partnership status will not be recognised.

Key priority areas for action:

- Record and deal effectively with homophobic incidents as part of our hate incident procedures, in partnership with Kent Police and other organisations represented on Kent's Hate Crime and Incident Action Group.
- Work to develop awareness and understanding of the experiences and needs of lesbian, gay and bisexual people with our employees and the people of Kent.
- Ensure that awareness of LGB issues is covered as part of anti-bullying programmes in schools

⁴⁴ Dye, Christopher, *Branching Out, Kent and Medway Lesbian, Gay, Bisexual and Transgender (LGBT) needs assessment 2008*, The Metro Centre, March 2009,

- Work with partner organisations and our LGB/T staff group to continue to support and promote LGBT History Month events across Kent.
- Work to gather data on sexual orientation as part of E&D mapping to develop an accurate picture of Kent.
- Develop links with the LGBT community in Kent for consultation and engagement purposes.

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Appendix 3: Kent County Council Equality Strategy 2010/2013

Summary Action Plan

Year 1 Actions 2010/11	Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013	
Priority outcome 1: Equal and inclusive services and information for all, regardless of age, disability, gender, religion or belief, race, gender identity or sexual orientation						
1.1	Publish a progress review of the Equality Scheme action plan. This should be informed by ongoing developmental work on the scheme delivered with those who live and work in Kent.	To enhance understanding of localised issues, identify appropriate responses and take forward key actions.	1 year after publication date of the Equality Scheme 2010-13 (add the actual deadline date in when scheme publication date is known.	Improvement and Engagement Manager	Published annual review shows progress on actions during each year of the life of the scheme. Updates to those actions clearly show how we will address issues raised by community and staff members with whom we have worked. Feedback from community, staff and stakeholders about the effects of actions is positive.	2012: produce second annual progress review of the scheme and its associated action plan; 2013: prepare and publish next equality strategy and scheme for 2013-16.
1.2	All new policies, procedures and practices to	<ul style="list-style-type: none"> Effective risk and resources management 	Rolling programme reviewed each	Chairs of Directorate Equality Groups	Staff, stakeholders and members of the public report	Policies reviewed on a rolling programme in line with

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
	<p>undergo equality (customer) impact assessment, in relation to Age, Disability, Gender, Religion and Belief, Race and Sexual Orientation.</p> <p>Comprehensive list of completed and published Customer Impact Assessments carried out within all directorates maintained and published by Improvement and Engagement Team. assessments</p>	<ul style="list-style-type: none"> Full account is taken of the needs of all diverse groups in the design, delivery and evaluation of services. 	year as part of annual review of Equality Strategy		<p>improvements to service delivery directly resulting from their input into customer impact.</p> <p>Achievement of Excellent in the Equality Framework for Local Government (EFLG) during 2011.</p>	legislative requirements.
1.3	Directorates to complete Stage 1 equality impact screenings	Impact assessments have been carried out on all policies, procedures projects and	Rolling programme reviewed each year as part of annual review of Equality strategy.	Chairs of Directorate Equality Groups, supported by Directorate Equality Leads	Report number of completed and published impact assessments within a 12-month period to ELOG.	Continue to impact assess all new policies, procedures and practices.

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
		services;		and Improvement and Engagement Manager		
1.4	Directorates to complete Stage 2 full assessments of all relevant policies, procedures and practices	The council is able to address the needs of groups at risk of disadvantage, promote good relations between diverse communities, and set priorities accordingly.	Rolling programme reviewed each year as part of annual review of Equality strategy.	Chairs of Directorate Equality Groups, supported by Directorate Equality Leads and Improvement and Engagement Manager	Report number of completed and published impact assessments within a 12-month period to ELOG.	Continue to impact assess all new policies, procedures and practices
1.5	Following completion of impact assessment process, directorates/ service areas to identify relevant equality objectives and targets for age, disability, gender, religion and belief, race and sexual	The issues that matter most to local groups and neighbourhoods are translated into short, medium and long term objectives, and integrated into policy objectives, business plans and performance	Deadline: December 2011	Chair of Strategic Equality Group, supported by Directorate Equality Groups	Achievement of Excellent on the EFLG	Directorates to demonstrate progress in achieving targets and set new targets.

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
	orientation, for employment, pay, service delivery and procurement.	targets. Full public consultation is an integral part of a full impact assessment and is not just an action point from the process.				
1.6	Complete and publish revised CIA guidance, based on lessons learned from Customer Impact Assessments carried out so far.	Improve process of consultation and engagement based on effect.	Review and update as necessary annually by the end of June,	Improvement and Engagement Team	Revised priority of Impact assessments identified	Review and update if necessary by end of June.
1.7	All equality objectives and targets to be incorporated into business plans and supported by action plans.	Business planning across authority clearly addresses needs of diverse groups at risk of disadvantage.	March 2011	Chair of Strategic Equality Group, supported by Directorate Equality Lead Officers and Improvement and	Achievement of Excellent on the EFLG in March 2011	Directorates to demonstrate progress in achieving targets and set new targets.

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
				Engagement Manager		
1.8	Revised list of all Kent County council policies, procedures and practices published and available for inspection	Comply with legislation.	<ul style="list-style-type: none"> • April 2011 • April 2012 	Improvement and Engagement Manager	Policies reviewed on a rolling programme in line with legislative requirements.	Republish revised list on an annual basis.
1.9	Develop good practice guidelines for procurement - drafted and consulted upon both internally and with key external stakeholders.	Equality included within all contracts /commissioning agreements where equality is a core requirement of delivering the service	December 2010	Improvement and Engagement Manager/ Procurement Forum, supported by manager of Improvement and Engagement	KCC reports as "Excellent" against the Equality Framework by the end of 2011	Good practice guidelines adopted by Directorate procurement functions.
1.10	Target activity to meet the procurement objectives of the	Comply with legislation	By end 2011	Improvement and Engagement manager/ Procurement	KCC reports as "Excellent" against the Equality Framework by the	Continue to work to ensure that our excellent status is sustained.

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
	EFLG			Forum	end of 2011.	
1.11	As part of the tendering process, and proportionate to the value of the tender, require providers of goods and services to supply an equality policy statement and also documentation showing how the policy is applied.	Equality is included within all contracts and commissioning agreements where equality is a core requirement of delivering the service. Clarify the circumstances in which non-compliance with the council's policy will lead to cessation of trading or contract termination and by whom.	December 2010	Procurement Forum	KCC reports as "Excellent" against the EFLG by the end of 2011	Continue to report to ELOG on work to ensure that our excellent status is sustained.
1.12	Encourage contractors and suppliers from all minority communities to seek admission to the approved lists.	Equality is integrated in policy and practice.	Ongoing – reviewed annually as part of equality scheme progress updates	Procurement Forum	Increase in the number of tendering applications, and in particular successful applications by	

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
					contractors and suppliers all minority communities.	
1.13	Continue work against key actions /evidence of progress on the Equality Framework to be collected and submitted to the Improvement and Engagement team.	Achieve Excellent on the Equality Framework for Local Government	Progress on the Equality Framework reported to ELOG at each quarterly meeting between publication date of Equality Strategy and scheme and the date of the Equality Framework assessment.	Chairs of Directorate Equality Groups, supported by Directorate Equality Leads and Improvement and Engagement Manager; Employment Policy and Diversity Manager	KCC reports as "Excellent" against the Equality Framework by the end of 2011.	Continue to report to ELOG on work to ensure that our excellent status is sustained.
1.14	Revised list of all Kent County council policies, procedures and practices published and available for inspection	Comply with legislation.	<ul style="list-style-type: none"> • April 2011 • April 2012 	Improvement and Engagement Manager	Policies reviewed on a rolling programme in line with legislative requirements.	Republish revised list on an annual basis.

Year 1 Actions 2010/11	Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013	
Priority outcome 2: Creative opportunities for participation and involvement in service planning and decision						
2.1	Improve the relationship between KCC and the Voluntary & Community Sector (VCS) in Kent through work with Kent Compact.	Kent County Council has gained a good reputation within the community and with its strategic and voluntary and community sector partners for championing and achieving equality outcomes and promoting good relations.	Ongoing – reviewed annually as part of equality scheme progress updates	Kent Compact BME sub group	Satisfaction /feedback from local groups	Compact principles and practices embedded in directorates
2.2	Work in partnership with Kent Police to hold an event on lesbian, gay and bisexual issues in young people's services	Raise awareness of LGB issues in policy and practice.	May 2011	Improvement and Engagement Manager	Conference delivered/ Feedback from delegates	

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
2.3	Agree a county-wide consultation and involvement map and protocol to ensure all diverse groups are engaged.	Enhance existing consultation/ involvement mechanisms to increase understanding of the views, needs, desires and preferences of service users at risk of disadvantage.	December 2010		Satisfaction/ Feedback from residents and service users – focus groups and discussion forums.	Monitor use of policy.
2.4	'Results of consultation page' maintained and used by Directorates	Ensure all diverse communities have up-to-minute knowledge of key council initiatives and consultations	On-going	All Directorates		
2.5	Explore opportunities for working collaboratively with partners and stakeholders on data	Secure superior quality data and secure efficiency savings.	On-going	Improvement and Engagement Manager	Diversity mapping is shared among Kent's public sector organisations through	Partnership organisations use diversity mapping information to achieve

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
	gathering and consultation/ involvement exercises				partnership structures such as Kent Equalities Network	consistent equality outcomes across county. Progress reported regularly at Kent Equalities Network meetings.
2.6	Review implementation of corporate complaints process	To enable enhanced analysis of complaints from diverse groups		Performance Manager, Performance Improvement and Engagement Team	Formal review of progress. Check current state of progress following impact assessment and review of Complaints process.	
2.7	Utilising the Community Engagement Strategy, ensure the effective engagement and involvement of staff and customers from	Stakeholders are involved in steering equality aims for the Authority.	Annually	Improvement and Engagement Team, Directorate groups Improvement and	Evaluate progress with stakeholders, develop improved methods of engagement. Year on year	<ul style="list-style-type: none"> Yearly reviews of scheme provide 'You said we did' feedback. Review participation in

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
	across all diversity strands in developing, reviewing and evaluating the Scheme. Prioritise actions based on feedback from stakeholders.			Engagement Manager	improvement in satisfaction levels of staff and stakeholders that equality and diversity aims are being achieved	engagement process <ul style="list-style-type: none"> Evaluate progress with stakeholders, develop improved methods of engagement Review priorities and amend traffic light system
Priority outcome 3: Enhance the quality of our intelligence and monitoring systems, to ensure we can target disadvantage in the county where activity is most needed and best reflects effective use of resources.						
3.1	In partnership with Kent Police and other stakeholders extend the racist incidents common monitoring projects to capture other hate related incidents,	Related incidents are recorded and mapped.	Initial proposals reported to ELOG at December/ January meeting	Improvement and Engagement Team	Establishment of common monitoring system to capture data on hate crime.	Report progress every January with the ambition that monitoring of all strands will take place by 2013.

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
	including gender based, homophobic, transphobic, and disability hate and hostility incidents.					
3.2	All service units to submit equalities monitoring reports to Directorate Equality Leads showing levels of take up and satisfaction and where applicable complaints.	Service units collate data, Directorate Equality Leads receive monitoring reports and Directorate Equality Groups assisted by DELS compile and submit these to Improvement and Engagement Team. Present an annual report to ELOG and SEG.	Two months before last Equalities Lead Officer meeting of each year	Heads of service units/Directorate Equality Group Chairs/ DELs/ Improvement and Engagement Team.	Directorate Lead Officer for each unit has received service monitoring returns for each service area by the deadline date.	Continue cycle of quarterly collection and annual submission of equality monitoring reports.
3.3	Show equality considerations in action plans stemming from data. Consider user	Through the active involvement of residents, produce KCC goals for consultation		Equalities Lead Officer Group / Strategic Equalities Group	Continued improvements in services	

Year 1 Actions 2010/11	Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
<p>requests to:</p> <ul style="list-style-type: none"> ▪ Review staffing levels and flexibility to provide opportunities for disabled people to socialise and participate in leisure and educational activities, esp. at night. ▪ Promote provision of good, reliable, accessible and appropriate transport throughout Kent to allow disabled people to participate fully in community life. 	<p>covering:</p> <ul style="list-style-type: none"> • Increased prosperity for Kent through business growth and job creation • Transformation in education • Reduced Traffic congestion • Improved Health and quality of life. • Quality Homes in a well managed environment • A safer Kent 		<p>Improvement and Engagement manager</p>		

Year 1 Actions 2010/11	Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013	
<p>Priority outcome 4: Work with our partners to ensure the county’s most vulnerable groups feel safe and free from harassment, and can report incidents in the knowledge that issues will be handled sensitively and effectively</p>						
4.1	<p>Work in partnership with Kent Police to build confidence among victims of domestic violence to report incidents, provide victims with support and work with perpetrators to reduce repeat offences.</p>	<p>To reduce overall crime particularly violent crime, domestic violence and hate crime.</p>	<p>Initial proposals reported to ELOG at December/ January meeting</p>	<p>Improvement and Engagement manager in association with Kent Police.</p>	<ul style="list-style-type: none"> • Increase number of reported domestic violence incidents by 5%. • Reduce by a third the % of Domestic Violence offences committed by repeat offenders in a twelve-month period. 	

Year 1 Actions 2010/11	Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013	
Priority outcome 5: Maintain our reputation as an excellent employer, promoting a culture where the council recruits on merit, diversity is valued, and where employees are proactive in anticipating the needs of service users.						
Growing a Modern and Diverse Workforce						
5.1	Address under-representation in the workforce Review recruitment practice	Workforce demographics reflect the composition of Kent Community Blocks to access to employment identified and mitigation in place	On-going September 10 August 10	Employment Policy Manager / ELOG Employment Policy and Recruitment Managers	Kent Performance Indicators achieved for BME, LGB&T and Disabled Alternative selection methods identified and agreed Standard diversity element within all selection Training introduced for all Council Members	Continue to align KCC with Kent community Alternative recruitment methods in use and audited Trends identified and mitigation proposed Diversity element introduced.
5.2	Review retirement age	KCC retirement age aligned with plan for national	Dec 10	Employment Policy Manager / Workforce		New retirement policy implemented

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
		changes		Strategy Manager		
5.3	Extend participation in routes to employment schemes	Greater numbers of young people entering KCC employment	Sept 10	Workforce Strategy Manager	Targets achieved for apprentices (10/11)	Review targets for apprentices
	Develop Diversity Talent Management	Programme available for under-represented groups	May 10	Workforce Strategy Manager	2010 programme completed	Participants development tracked and programme reviewed,
	Review employer branding	KCC develops profile as an inclusive employer of choice	Sept 10	Employment Policy Manager / Workforce Strategy Manager	Brand agreed and reflected in all recruitment material and campaigns	Audit brand success,
	Invest in targeted advertising for under represented groups	LGB&T, BME and disabled people are aware of opportunities in Kent	On-going	Employment Policy Manager	Great numbers of successful applications from LGB&T, disabled and BME candidates	Focus on increasing numbers disabled employees

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
5.4	Update and improve workforce equality data	KCC has a complete picture of its workforce by equality strand	Mar 11	Employment Policy Manager	Declaration rates increased for all categories	Annual audits
		Disability captured by social model of disability	Mar 11		Oracle records complete. Re-capture exercise completed	
		Declaration rates improve	Mar 11		Achieve 95%+ declaration across all strands	
5.5	Develop strategies for employment and retention of disabled staff	Representation of disabled people in the workplace increases	September 11	Employment policy manager	Access routes to employment are agreed and in place (c.f. employability strategy)	Continued development work to improve access to employment
5.6	Promote dignity & respect at work ethos	KCC workplaces and public access points reflect a culture of respect for the individual	Mar 10	Employment policy manager	Expect Respect statement' in all KCC public offices, workplaces, Gateways, Expect Respect message reflected in diversity events	Review and refresh FirstCall helpline.

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
5.7	Increase awareness of and extend flexible working practice	Greater use of alternative working patterns and staff better able to manage longer term work/life balance	May 10 On-going	Employment Policy Manager	Flexible working guidance published and promoted. Revised career break scheme in place	Greater take up from diverse groups
	Develop KCC Reward Strategy	Equal pay maintained and reward package appeals to all sections of current and future workforce	On-going May 10	Reward Manager	Monitoring of TCP outcomes completed Benefits development takes into account composition and preferences of the workforce	
	Strengthen impact assessment in workforce policy and employment	All decisions impacting on the workforce are subject to impact assessment		Employment Policy Manager	Workforce impact assessments published quarterly, P&D Staff trained in impact assessment.	3 yearly audits

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
Diversity Aware Workforce						
5.8	Further embed equalities into every aspect of our services and employment	All new and existing staff absorb basic concepts of diversity in service and employment	On-going	Employment Policy Manager / Learning & Development Manager	All induction and other training programmes include specific reference to KCC equality and diversity aims.	Review placement of improvement & engagement team
5.9	Develop and improve diversity training	Diversity elements embedded in all training and accessible to staff	Sept 10	Learning and Development and Employment Policy Manager	Survey of participants from Diversity in Action completed Proposals presented to extend participation	Develop diversity aware training for frontline staff
Listening to our staff						
5.10	Develop KCC Engagement Strategy	KCC develops greater awareness of engagement levels and responds to areas of concerns	Sept 10 Ongoing	Employee Engagement manager	Strategy adopted. Staff 2010 survey completed Prompt response to My KCC idea suggestions	Half yearly checks

Year 1 Actions 2010/11		Impact	Deadline	Lead officer	Indicator of achievement	Years 2 & 3 Actions 2013
5.11	Strengthen KCC's response to staff complaints/concerns	KCC maintains current awareness of experience and views of staff and responds	On-going	Employment Policy Manager	FirstCall, harassment and grievance monitoring reflects reduction in numbers of complaints	

NB. This work to take account of re-structuring of workforce to meet budget constraints

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By: Paul Wickenden, Overview, Scrutiny and Localism Manager
To: Scrutiny Board – 8 September 2010
Subject: **Future Items for Policy Overview and Scrutiny Committees (POSC's) and Health Overview and Scrutiny Committee (HOSC)**

Summary: Attached to this report are the future items lists for the POSC's and HOSC for Members information and consideration.

(1) This paper gives the Scrutiny Board the opportunity to look at the future items list for all of the POSC's and HOSC and to consider whether there are cross cutting issues and if so how they could most affectively be considered.

(2) Attached as appendix 1 is a list of standard items for all POSC's. The specific future agenda items lists for the individual POSC are set out in Appendix 2 and the work programme for the HOSC is attached as Appendix 3.

(3) Mrs Allen had previously referred to the following issues for the Vulnerable Children and Partnerships POSC:-

- Health visitors
- Children and Adolescent Mental Health Services

which overlapped with some of the other areas of activity in the scrutiny suite.

Recommendation that the Scrutiny consider there are any cross cutting issues and if so determine how these should be dealt with.

Paul Wickenden
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List of standard items for all POSC's

All meetings:-

Portfolio Holder and Managing Directors update

Financial Monitoring report

Select Committee update

Core Monitoring – 4 times a year

January

Draft Budget and Medium Term Financial Plan

Equalities update

Risk Register

March/April

June/July

Climate Change Annual update

September

Draft Annual Performance Report

Complaints complements and Comments

November

Medium Term Financial

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APPENDIX 2

ADULT SOCIAL SERVICES POLICY OVERVIEW AND SCRUTINY COMMITTEE - 2010/11

** the Core Monitoring report will go 4 times a year (hence 4 out of the 5 meetings). It is currently entered for all meetings until its pattern becomes clear.*

TUESDAY 16 NOVEMBER 2010 - 10.00 am, Council Chamber , Sessions House

Regular items for consideration:

- **Presentation – see back page of list for possible subjects**
- **Financial Monitoring Report**
- **Autumn Budget Statement and Draft MTP**
- **KASS Half-Year Performance Report 2009/10**
- **Live it Well Annual report**
- **Update report on Whole System Demonstrator**
- **Annual Safeguarding Report**
- **Core Monitoring Report ***

WEDNESDAY 12 JANUARY 2011 – BOOK AFTER-LUNCH SESSION and invite all CC Members (as we did in June)

Regular items for consideration:

- **Presentation -**
- **Financial Monitoring Report**
- **Draft Revenue and Capital Budgets 2011/12**
- *(Half Yearly Business Plan Monitoring and Annual Performance Report – now in Core Mon Rep)*
- **Risk Register** (include targets for reducing risk!)
- **Outcome of OP Services review** *(Separate after-lunch session, to which all CC Members will be invited)*
- **Core Monitoring Report ***
- **Regular update on debt management – when?** *(currently listed for alternate mtgs)*

THURSDAY 7 APRIL 2011 (moved from 24 MARCH 2011)

Regular items for consideration:

- **Presentation –**
- **Financial Monitoring Report**
- **Carers Annual Update Report**
- **Annual report back on ASD issues** (when exactly will depend on timing of National Guidelines)
- **Core Monitoring Report ***

THURSDAY 7 JULY 2011

Regular items for consideration:

- **Presentation –**
- **Financial Monitoring Outturn Report, incl Exceptions report**
- **2010/11 Business Plan Outturn Report**

- Annual Business Plan 2011/12
- Climate Change – Annual Update
- Carers Annual Report
- KASS End of Year Performance Report 2009/10 (*incl data quality audit*)
- Core Monitoring Report *
- Regular update on debt management – when? (*currently listed for alternate mtgs*)
-

TUESDAY 20 SEPTEMBER 2011

Regular items for consideration:

- Presentation – *see back page of list for possible subjects*
- Live it Well Annual Report *Sept or November?*
- Financial Monitoring Report
- (Towards 2010 Annual Report (or whatever replaces Towards 2010))
- (Draft Annual Performance Report 2010/11 (*formerly called Annual Plan*))
- (combine these items into Core Monitoring Report *)
- Annual Public Involvement/Consultation and Engagements Report 2010/11
- Annual Complaints and Compliments Report
-

THURSDAY 10 NOVEMBER 2011

Regular items for consideration:

- Presentation – *see back page of list for possible subjects*
- Safeguarding Annual Report
- Financial Monitoring Report
- Autumn Budget Statement and Draft MTP
- KASS Half-Year Performance Report 2010/11
- Live it Well annual report *if not in September*
- Core Monitoring Report *
- Regular update on debt management – when? (*currently listed for alternate mtgs*)

ITEMS SUGGESTED BUT NOT ALLOCATED A DATE

Item, and where/when did it arise?

Presentations:

- Voluntary Sector
- Update on PFI Projects (following the pres made on 1 04 09)
- Dementia (following the pres on NDS made on 1 04 09)
- Social Enterprise

Other Items:

- *Update on how EK informal MH day services will be delivered (from 181108 meeting (item B6))*
- *Outcome of staff survey (added at 9 10 08 briefing) does this relate to restructure?*
- *Update on National and Local Social care initiatives (from Debra's pres at 23 09 08 mtg) was this covered by Oliver's pres in July 09?*

Achieving more Member involvement in Social Services Conference in 2010

Future Items for Learning and Development
Policy Overview and Scrutiny Committee (Subject to change)

Items to be set in future agendas (Teacher reps to be invited to any visits to schools)(Meetings to be arranged when appropriate at other educational venues)

No.	Item	Who proposed item and when	Meeting discussed at
1	Annual schools results monitoring with bench marking, the histogram shoulders of results, the difficult to reach and see results.	Mr K Smith 25 Sept 09	To be presented in line with Attainment cycle
2	School targets	Mr K Smith 25 Sept 09	ditto
3	14-19 innovation unit terms of reference, programme outcomes and progress Cross cutting issues at the top end of this POSCs activity is there debate and collaboration (evidence based).	Mr K Smith 25 Sept 09	February to May 2010
4	Update on new role post school provision FE, Apprenticeships, employment. Diplomas BTecs Skill Centres Academies. Children Centres final round, values the same as the first round?	Mr K Smith 25 Sept 09	
5	Extended Services Provision. (Proposed Select Committee to POCC 16 Oct 2009)	Mr K Smith 25 Sept 09	April 2010 ?
6	General Monitoring Programme	Mr K Smith 25 Sept 09	
7	Invitations to POSC Member to celebrate success	Mr K Smith 25 Sept 09	
8	Quality of Headteachers in schools	Mr K Smith 25 Sept 09	
9	Quality of Governors. (25% vacancy rate of Governors) - Capacity of school leadership to include Governors and governance	Mr K Smith 25 Sept 09	
10	Transition from Primary to Secondary	18 September Minute 6	
11	14-24 provision – Sue Dunn	18 September Minute 6	See no.3
12	Universal Coverage of Children’s Centres	18 September Minute 6	
13	Education Performance 2009 at Key stage 2 and GCSE Headline Results	18 September Minute 6	
14	Support from staff in Early Years settings	18 September Minute 6	
15	The Creative Curriculum	18 September Minute 6	

16	Safe and secure learning environment	18 September Minute 6	
17	Leadership in Schools	18 September Minute 6	
18	Extended Schools	18 September Minute 6	Select Committee see No 5
19	Mr Dan Walton Secondary Teacher at St John's Catholic School (Teacher of the Year Award) to speak to the POSC	Request from Mr Simmonds 10/29/09 email	
20	Revisit Select Committee Report on Autistic Spectrum Disorders	5 Nov POSC	May 2010
21	Level of feedback from schools within LCSP Review	Mr Sweetland, 06/11/09	
22	National Challenged Schools (Part II session requested)	Chairman	
23	School Games	Chairman at the Communities POSC 6/03/10	

Standard Items required regularly, ½ yearly or annually	Due
SACRE Annual Report	February 2010
Progress Against Public National Indicators -	Chairman requested this for each meeting (figures are produced annually)
Gifted and Talented	September 2010

**Future Items for Resources and Infrastructure
Policy Overview and Scrutiny Committee (Subject to Change)**

Items for each meeting

- Service Director and Portfolio Holder's Update – Verbal report
- Financial report Monitoring report to the CFE: Resources and Infrastructure POSC web link to all Members
- Children's Champion Board Minutes*
- * = Standard items to all POSCs (*not VC&P or L&D POSCs*)

<i>An IMG to discuss the Medium Term Plan to be set up before November meeting</i>	
	•
	•
17 September 2010 Provisional meeting date for a joint meeting of all POSCs	<p>NB in 2009 there was a joint meeting to consider Towards 2010</p> <ul style="list-style-type: none"> • Towards 2010 Annual Report* Annual Performance report APR* • Complaints*
Wednesday, 24 November 2010	<ul style="list-style-type: none"> • Medium Term Financial Plan *
January 2011	<p>Joint meeting of Resources and Infrastructure, CFE POSC, Learning and Development CFE POSC, Vulnerable Children and Partnerships CFE POSC.</p> <ul style="list-style-type: none"> • Draft Budget and Medium Term Financial Plan* • Half Year monitoring results for the Annual Business Unit Operation Plans and the KCC Annual Performance Report* • Risk Register*

Items required regularly, ½ yearly or Annually	Due
Financial Monitoring Report*	At every meeting
Draft Budget*	(Annually) due in January 2010
Half Year monitoring results for the Annual Business Unit Operation Plans and the KCC Annual Performance Report*	(½ yearly) due in January and July 2010
Towards 2010 *	(Annually) (last report in Sept on 2010)
Equalities Update*	(½ yearly) due in January and July 2010
Risk Register*	(Annually) due in January
Climate Change*	Annual report to all POSC's in July 2010
Complaints*	(Annually) due in November <i>(or Sept 2010 if a meeting is arranged then)</i>
Key Agenda items to this portfolio	
SEN Transport	<ul style="list-style-type: none"> • Historic issue for Kent
Building Schools for the Future (BSF)	<ul style="list-style-type: none"> • Update progress in Kent
Primary Capital Programme	<ul style="list-style-type: none"> • Update on Primary Capital Funding and identification of sites
Investors in People and workforce development	<ul style="list-style-type: none"> • IiP re-accreditation process 2009 • Restructure
CYPP Priorities	<ul style="list-style-type: none"> • With particular ref to • Priority 4: To improve the quality and stability of housing for vulnerable children and young people through to early adulthood • Priority 6: To ensure more young people have things to do and safe places to go in the leisure time and

	improve outcomes for adolescents at risk to themselves and potentially others through, for example, implementation of the Integrated Youth Support Services Strategy
School Admissions and place planning	<ul style="list-style-type: none"> • Update and Review

Report type	What it feeds into	Outcomes/Monitoring
For consultation	<ul style="list-style-type: none"> • Which consultation • What is the timetable • What is the consultation contributing to 	<ul style="list-style-type: none"> • What happened with the comments feed in by the committee
For comments/suggestions	<ul style="list-style-type: none"> • What are the comments/suggestions feeding into 	<ul style="list-style-type: none"> • Evidence of how the comments were used
Monitoring	<ul style="list-style-type: none"> • Need a schedule for the monitoring is it annually, ½ yearly etc 	<ul style="list-style-type: none"> • Members need to be aware of how their comments are contributing to the progress

Future Items for Vulnerable Children and Partnerships
Policy Overview and Scrutiny Committee (Subject to change)

No	Item	Who proposed item and when	Meeting discussed at
1.	Young fathers programmes / teenage parents (inc. The Pinnacle Project)	Chair's request at agenda planning meeting	
2.	Virtual Heads		
3.	Attainment of children and young people with SEN and LAC	Chairman	
4.	Report on Young people who have been excluded or are at risk of being excluded and an alternative curriculum	Chairman	September meeting
5.	Update on Young Carers Strategy	Chairman	September meeting
6.	Health Visitors	Chairman	
7.	Terms of Reference	Chair man and Vice chair	
8.	CAHMS	Chairman	

Items required regularly, ½ yearly or Annually	Due
Unannounced Inspections	Update at each meeting requested by Chairman
Children's Champion Board (CCB) Minutes	To next relevant meeting of the POSC after the CCB
Kent Children's Trust Review	Updates at each meeting
LCSP and Children's Centres Review	Regular updates

**Future Items for Communities Policy Overview
Committee (subject to change)**

- Portfolio Holder and Managing Directors update – written report to each meeting.
- Financial Monitoring/Final Outturn report – written report to each meeting.

* = Standard item for all POC's

11 November 2010

- Financial Monitoring report *
- Medium Term Plan*
- Turner Contemporary – 6 month update?
- Children and Young Peoples Plan?

January 2011

- Draft budget and Medium term financial plan*
- Financial Monitoring report *
- Performance Monitoring 2010/11*
- Equalities – update*
- Risk Register*

March/April 2011

- Financial Monitoring report *

July 2011

- Final Outturn report*
- Business outturn report
- Medium Term Financial Plan*

September 2011

- Financial Monitoring Report *
- Bold Steps - Annual report *
- Annual Performance report (APR)*
- Consultation and Engagement*
- Complaints*

Items forming Policy Framework which must be considered by POSC prior to approval by County Council

- Youth Justice Plan
 - Children and Young Peoples plan
 - Community Safety Framework
-

Item agreed at the agenda meeting on 18 February 09 for a future meeting

- HOUSE project – feedback

Items agreed at the POC on 7 July 2009– for a future meeting

- Report on how 'Kent's policy Framework for later life' has impacted on Communities Directorate

Items agreed at the POSC on 12 January 2010 – for a future meeting

- Possible changes to funding for youth custody
- Courts service and its relationship to the Youth Service – update

Items agreed at the POSC on 6 April 2010

It was noted that there would be papers to future meetings on:-

- the Learning and Skills Board
- innovative ideas for delivering the library service.
- Additional funding for apprenticeships especially for vulnerable young people

Items agreed at the POSC on 9 July 2010 – for future meetings

- Updates on the Hidden Harm Strategy

Corporate POC – agenda items

Meeting	Item
12 November 2010	Financial Monitoring Report - for the Chief Executives Department*
	Medium Term Financial Plan – 2011 -14 for the CED*
	Welfare Pathway - update
January 2011	Financial Monitoring Report - for the Chief Executives Department*
	Draft Budget *
	'Half Year Monitoring 2009/10 *
	Equalities – update *
	Risk Register for CED*
April 2011	Financial Quarterly monitoring report *
	International Activities – 6 month update
July 2011	Final Outturn report*
	Climate Change –annual update*
September 2011	Financial Quarterly monitoring report and Outturn report*
	Bold Steps – annual report ?*
	Risk Register for CED – 6 month update
	KCC International Activities Annual Report

Items for Future meetings

Items agreed at POC (08/07/09)

- Kent's Policy Framework for Later Life – update report to a future meeting

Items agreed at Agenda meeting (23/11/09) for future meetings

- Office accommodation savings from Total Place
- Contact Centre and Consumer Direct SE (Consumer Direct considered at POSC - .1.07.2010)

Items agreed at POSC (14/01/10)

- Workforce Strategy Update – it was agreed that the Committee would regularly monitor progress against the targets set

Items agreed at POSC (April 2010)

- Shared Services work in Kent – item 2 or 3 times a year,
- It was agreed that when the report on the Kent re-commitment, being produced by a group of Members, had been agreed by Local Authority Leaders across Kent, it be discussed at this Committee.

Items agreed at POSC (1 July 2010)

- Internal Audit programme and impact on CED (item for Sept 2010 meeting)
- Workplace Transformation update – to be a regular item for POSC

NB need to add Core Monitoring report – quarterly

Environment, Highways and Waste POSC

Agenda items list

In addition to the standards items:-

September -

MWDF

Data Quality Audit – deferred from, July POSC

Intelligent Transport Systems Marine Act –

Marine Conservation Zones

Road Classifications Disabled Person Parking Bays

January 2011 –

S278 Agreement

**REGENERATION AND ECONOMIC DEVELOPMENT POSC
WORK PLANNING – 2010/11**

REGULAR AND SCHEDULED ITEMS

** the Core Monitoring report will go 4 times a year (hence 4 out of the 5 meetings). It is currently entered for all meetings until its pattern becomes clear.*

THURSDAY 17 NOVEMBER 2010 – 10.00 am, Darent Room, Session House

Regular Items: *put 'corporate bits' at the end*

- Presentation –
- Regen and Economy – A District Perspective: Report back from last visits
- Budget Monitoring Report
- Update on Major Projects
- Autumn Budget Statement and Draft Medium Term Plan
- Core Monitoring Report *
- Select Committee Update

Other Scheduled Items:

Where/when did it arise?

Item bringing together all strategies – eg transport, ED, housing	<i>At 24 March 2010 mtg under 21st Century Kent</i>
Discussion of the info coming from visits, and where KCC/DC priorities align/don't align. FIRST ITEM ON NOVEMBER AGENDA	
Update on Environmental Technology – whenever something new to say	keep on the list for future
What price Growth 2 – <i>November or later on??</i>	
Kit's item about Train Services – <i>decide best time to do – 6m or a year?</i>	Originally placed by Kit on July agenda
Update on KEB	Rolling forward from Jan 2010
Update from Charlie Hendry on 'designing out risk' and what he wants POSC to do to help. – <i>if not covered at September meeting</i>	Approx 6 months on from March 2010

TUESDAY 18 JANUARY 2011

Regular Items: *put 'corporate bits' at the end*

- Presentation -
- Regen and Economy – assessment of outcomes from visits? How ongoing will this be?
- Budget Monitoring Report
- Draft Revenue and Capital Budgets 2011/12
- *Half Yearly Business Plan Monitoring and Annual Performance Report – now in Core Mon Rept*
- Annual Safeguarding Report
- *Equalities Strategy – Scrutiny Board has decide to cover this, so POSCs no longer need to*
- Risk Register (include targets for reducing risk!) *this goes to other POSCs in Jan or March, but it has slipped for REDPOSC in 2010. Need to get back into pattern.*
- Core Monitoring Report *
- Select Committee Update

FRIDAY 1 APRIL 2011

Regular Items: *put 'corporate bits' at the end*

- Presentation –
- Budget Monitoring Report
- Update on Major Projects
- Regen and ED Performance Management Report – half-yearly? (annual report falls in Sept)
- Core Monitoring Report *
- Select Committee Update

FRIDAY 24 JUNE 2011

Regular Items: *put 'corporate bits' at the end*

- Presentation –
- Update on Major Projects
- End of Year Budget Outturn Report 2010/11 (incl Exceptions report)
- *Business Plan Outturn Report 2010/11 – now in Core Monitoring Report*
- Select Committee Update
- Climate Change – *the June/July meetings of all POSCs will be the new annual reporting slot for Climate Change.*
- Core Monitoring Report *

FRIDAY 23 SEPTEMBER 2011

Regular Items: *put 'corporate bits' at the end*

- Presentation –
- Budget Monitoring Report
- Regen and ED Annual Performance Report 09/10
- *((Towards 2010 Annual Report will be obsolete by now?))*
- *(Draft Annual Performance report 09/10 (replaces the Annual Plan))*
- *(combine these items with Core Monitoring Report *?)*
- Update on Major Projects
- Outcomes of Planned Consultations/Engagements 10/11
- Annual Complaints and Compliments report
- Select Committee Update
-

WEDNESDAY 16 NOVEMBER 2011

Regular Items: *put 'corporate bits' at the end*

- Presentation –
- Budget Monitoring Report
- Update on Major Projects
- Autumn Budget Statement and Draft Medium Term Plan
- Core Monitoring Report *
- Select Committee Update

ITEMS SUGGESTED BUT NOT ALLOCATED A DATE	
Item	where/when did it arise?
<ul style="list-style-type: none"> • Folkestone Creative Quarter • Maidstone regeneration, since acceptance of Growth status • Locate in Kent and tourism update <p>Presentation at the start of every meeting – cover a different thread of work, or a geog area each time? (5 meetings a year could relate to the 5 single consultation areas). At each pres, the sub-group can give some related feedback from its findings on the subject or area. (<i>Nigel offered to draw up list of possible topics</i>)</p>	<p><i>)these 3 items were)copied from the old)E&RPOC planning list</i></p> <p>At 11 08 09 briefing</p>

**Health Overview and Scrutiny Work Programme
(Draft subject to amendment)**

15 October 2010

- Pain Management Services.

26 November 2010

- Primary Angioplasty.
- Community Mental Health Services.

7 January 2011

- Dentistry

4 February 2011

- Stroke Care Pathway

25 March 2011

- Cancer Care

29 April 2011

- Accessing Mental Health Services
 - a. Crisis Resolution Home Treatment Teams
 - b. Forensic Mental health Services.

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By: Paul Wickenden, Overview, Scrutiny and Localism Manager
 To: Scrutiny Board – 8 September 2010
 Subject: **Select Committee work programme**

Summary: To receive an update on the current Topic Review Programme and the resources available to deliver it.

Resources to Deliver the Select Committee Work Programme

1. I currently have two and a half FTE Research officers supporting the Select Committee topic review programme. They are supported by three Democratic Services Officers from the Overview and Scrutiny team who also support the Policy Overview and Scrutiny Committee. In addition I have one Research officer who is dedicated entirely to the Health Overview and Scrutiny Committee. There is also the Cabinet Scrutiny Committee Research Officer, who in addition to supporting this Committee also carry's out a number of specific projects to support the development of the Overview and Scrutiny function.

Select Committee Work Programme – 2010

Renewable Energy Select Committee

2. (1) The Select Committee on Renewable Energy, under the Chairmanship of Mr Ferrin, has now completed its evidence gathering. It has received written and oral evidence from a wide range of stakeholders including the Environment Agency, Energy Saving Trust, Forestry Commission, National Farmers' Union, energy and engineering companies, environmental protection organisations, community groups and individual residents. In addition, a questionnaire has been distributed to Kent schools.

(2) Members of the Committee have also visited the headquarters of a renewable energy company, a national conference (Ecobuild), a regional conference on Combined Heat and Power and Distributed Generation (held at Sessions House) a local conference (Protect Kent's 'Keeping the Lights on') and a Kent primary school which aims to be the first carbon-negative school in Europe.

(3) The draft report is in the process of being agreed by the Select Committee and will be shared with the Cabinet Member(s) and Directorates before it is finalised and submitted to County Council, via Cabinet. In accordance with the agreed timetable this report is due to be submitted to County Council on 14 October 2010. However, due to the large number of stakeholders that need to be consulted on the draft report in order to get wide engagement with the recommendations, it is not possible to do this effectively and submit the report to the meeting of the County Council in October. The Board is therefore requested to extend the timescale for this review to enable

this consultation to take place and the report to be submitted to the County Council at its meeting on 9 December 2010. It should be noted that this will mean that both the Renewable Energy and the Extended Services Select Committee reports will be submitted to the County Council in December 2010.

Extended Services Select Committee

(4) The Select Committee on Extended Services under the Chairmanship of Mr Burgess has now completed its evidence gathering and has interviewed a number of key stakeholders including young people.

(5) A first draft of the committee's report, which is currently being written, will be discussed by the Select Committee in September 2010 and shared with the Cabinet Member(s), Officers and key stakeholders before it is finalised for submission to Cabinet in November 2010 and County Council in December 2010.

Educational Attainment Select Committee

(6) The POCC also agreed that a Select Committee review of Educational Attainment of Pupils in Schools in Areas of High Deprivation would start in the summer of 2010. A research officer has been identified for this review and background research had been started.

Dementia Select Committee

(7) The meeting of the Scrutiny Board on 22 April 2010 it was agreed that the Adult Social Services Policy Overview Committee would be the parent Committee for the topic review on Dementia, with the opportunity for the Membership to include Members from both ASS POSC and HOSC, and that this review would be started in the Autumn of 2010 and reported to County Council in April 2011.

Topics for future reviews

3. (1) Based on the current work programme there will be one full time Research Officer available to begin a new review in the autumn of 2010, with the remaining full time and part time officers being available at the end of 2010.

(2) As agreed at the meeting of the Scrutiny Board on 24 February 2010, during the April and July cycle of Policy Overview and Scrutiny Committee meetings Members were given the opportunity to put forward topics for topic reviews, to date no suggestions have been received. Further opportunities to put forward suggestions, via the Members Information Bulletin and Corporate Management Team will be initiated and the outcome reported to this Board.

4. Recommendations that

(a) the progress of the Select Committee topic reviews on Renewable Energy and Extended Services and the proposed Select Committees on Educational

Attainment and Dementia be noted

(b) the timescale for the Renewable Energy Review be extended and that it reports to County Council in December 2010.

(b) suggestions for future topic reviews continue to be sought and reported back to a future meeting of the Scrutiny Board.

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